



Nagapattinam – 611 002
(Affiliated to Anna University-Chennai, Approved by AICTE-New Delhi, NAAC "A++" Grade)
Internal Quality Assurance Cell (IQAC)
EGSPEC INTERNAL QUALITY CELL –EIQC
2024-2025



Circular No. 2024-2025/IQAC DM/1/ Dt: 09.01.2025

There will be a meeting of all Department IQAC Coordinators on 24.01.2025 –Friday at 11.00 AM at Board Room.

Point of Discussion:

1. Department 2024-2025 Odd semester activities.
2. Students Faculty Ratio (SFR) statistics.
3. Total Amount of Revenue Generated in all R&D activities.
4. Department Database Maintenance formats.
5. Various stake Holders Feedback forms updation.
6. Industries visited details.

All are requested to attend the meeting with necessary details for discussion and be present for meeting in time.

Copy to:

1. IQAC Meeting File
2. Department file


Dr. D. DEVARAJAN
Director
E.G.S. Pillay Engineering College,
Nagapattinam - 611 001.



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IQAC Department Meeting

Date : 24.01.2025

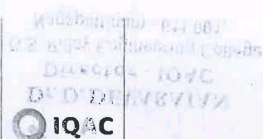
Time : 11.00 AM

Sl.no	Department	IQAC Coordinator Signature
1	AIDS	<i>[Signature]</i> 24/1/25
2	BME	<i>[Signature]</i> AB
3	CIVIL	<i>[Signature]</i> 24/1/25
4	CSBS	<i>[Signature]</i>
5	CSE	<i>[Signature]</i> 24/1/25
6	ECE	<i>[Signature]</i>
7	EEE	<i>[Signature]</i>
8	MECH	<i>[Signature]</i>
9	IT	<i>[Signature]</i> 24/1/25
10	MBA	<i>[Signature]</i>
11	MCA	<i>[Signature]</i> 24/1/25
12	S&H	<i>[Signature]</i> AB

[Signature] 24/1/25
Dr. D. DEVAKUMAR
Director - IQAC
E.G.S. Pillay Engineering College,
Nagapattinam - 611 001.



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MINUTES OF MEETING

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Name of the Meeting : IQAC Department Meeting -2024-25-3				Ref.No.	: EGSPEC/IQAC /2024-25/QM 1	
Venue : Board Room				Date & Time	: 24.01.2025 & 11.00 AM	
Members :	S.No	Name of the Member	Designation			
	1	Mrs.S. Akilandeswari	Assistant Professor /AIDS			
	2	Dr. Venkatesan	Assistant Professor /BME			
	3	Mrs.N.Karthika	Assistant Professor/CIVIL			
	4	Mrs. S. Shajathibegam	Assistant Professor /CSBS			
	5	Dr. M . Priya	PG-HoD& Professor /CSE			
	6	Dr.S.Senthilkumar	Assistant Professor /ECE			
	7	Mrs.S.Latha	Assistant Professor/EEE			
	8	Ms.S.Sowndharya	Assistant Professor/IT			
	9	Dr.G.Gurumoorthy	Deputy Director& Professor/MECH			
	10	Ms.R.Sangeetha	Assistant Professor/MBS			
	11	Dr.C.Mallika	Associate Professor/MCA			
	12	Dr.R.Seetha	Assistant Professor/S&H			
Sl.No	Points Discussed			Target Date	Responsibility	Remarks
1.	Database maintenance format will be shared shortly ,suggestions for templates preparations are welcomed			28.2.2025	IQAC Coordinator	
2.	IQAC Coordinators are requested to consult with Dept. Project Coordinators for ensure that			-	IQAC Coordinator	


IQAC Director



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	the student projects are preceded to the level of publication in Conferences/Journals.			
3.	Department R&D Revenue Generation improvement details were discussed	-	IQAC Coordinator	
4.	Various stake holders feedback and action taken ensure processes were discussed	-	IQAC Coordinator	
5.	Each Student must participate in an Industrial Events at least once in a year(Internship/Certification/Industrial Visits/Inplant Training).counsellors are asked to follow up processes further	-	IQAC Coordinator	
6.	IQAC members are requested to share the Utilization details of their department, where they can mention any additional requirements like software /Laboratories needed	-	IQAC Coordinator	
7.	Kindly ensure students usage in ERP (Profile updation, Leave processes) with the help of ERP Coordinator	-	IQAC Coordinator	
8.	From Next Year 2025-2026 Each Department should conduct at least two events in a semester through IQAC (Technical/Non-Technical) and the documentation of all the events should be uploaded in drive link as per format with the given span of time.	-	IQAC Coordinator	
9.	AQAR for the academic year 2024-2025 (odd sem) will be planning to proceed from the month of March 2025, Detailed circular will be circulated.	-	IQAC Coordinator	
Copy to : All Offices, All Depts, Library,Sports			Minutes taken by : Ms.S.Sowndharya,AP/IT	


29/1/25
D. R. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College,
Nagapattinam - 611 001.