



External Academic and Administrative Audit (AAA)

Analysis Report

2024-2025 (Odd & Even Semester)

Submitted by: **Dr.D.Devarajan,**
Director-IQAC
&
Ms.K.Geetha,
TA-IQAC

23rd August 2025

ACKNOWLEDGEMENT

The High Level Committee (HLC) Members and IQAC Committee Members record their appreciation and gratitude to EGSPEC Management for entrusting the team with the responsibility of carrying out the External academic audit of the institution for 2024-2025.

The Committee thank Shri S.Senthil Kumar, Secretary and Shri.S.Shankar Ganesh, Joint Secretary for their leadership and meticulous attention to details in facilitating the audit process. Dr.D.Devarajan, Director-IQAC and Ms.K.Geetha, TA-IQAC have shown enormous care and fortitude in planning and arranging the audit with precision.

The Committee thanks auditors as well as the HODs, IQAC Department coordinators, officials of the institution, Teaching and Non-teaching Faculty Members who worked as a dedicated team and enabled the audit process by providing information with candor and clarity. Above all we thank the God Almighty for helping the team to complete the audit.

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1. INTRODUCTION

The National Assessment and Accreditation Council (NAAC) has evolved tools and guidelines for improving quality for different levels of higher education institutions and for its sustenance. The monitoring and evaluation of the institutional processes require a carefully structured system of internal and external audit. The NAAC expects the Institutions to undertake continuous academic audit through Internal Quality Assurance Cell (IQAC).

1.1 ACADEMIC AUDIT:

It is a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities. The academic audit assessment includes OBE activities, Course delivery as per the curriculum and syllabus of EGSPEC, research, publications, consultancy and projects, the co-curricular and extra-curricular activities of students, the academic functioning of the Institution, delivery of the duties and responsibilities of faculty members and monitoring of the class, progress of courses, internal assessment, student welfare and grievances.

1.2 MAJOR OBJECTIVES OF ACADEMIC AUDIT:

- To understand the existing system and assess the strengths and weaknesses of the departments.
- To suggest the methods for improvement and for overcoming the weaknesses.
- To identify the opportunities for academic reforms.
- To suggest the methods for continuous improvement of quality as per the criteria and reports by NAAC and other bodies.

2.PROCESS OF THE AUDIT

Internal Quality Assurance Cell (IQAC) of E.G.S.Pillay Engineering College has conducted the internal academic audit for Odd semester 2024-2025 activities in the third week of June 2025 as one of the activities of IQAC and External Audit was conducted on 23.08.2025. The audit process was revised in the Odd semester of 2024-25 after considering the recent trends of developments in higher education and teaching learning practices. Criteria for academic audit were formulated based on the criteria used in the previous year as well as the criteria used in other reputed universities. The newly added criteria are:

- Outcome Based Education (OBE)
- Sustainable Development Goal (SDG)
- Assessment Files
- Funded projects.
- Consultancy projects.
- Student achievements in cocurricular activities.
- Student achievements in extracurricular activities.
- Various Audit reports with feedback
- Classroom & Department rooms details
- Department Meeting Files
- Faculty & Students Leave Details
- Certificate Courses/Skill Development Courses Offered.
- Faculty/Student Membership in professional Societies.
- Revenue generated in this semester.
- Placement details
- Students strength.

There were 11 auditors for the conduct of department audit. Pre-audit meeting was conducted with HoDs and department IQAC coordinators and the auditors on 13rd A u g u s t 2025. Preparations for audit regarding the new evaluation scheme and the guidelines for auditing the files related to department activities like faculty meeting minutes, class committee meeting minutes, department exam committee minutes, faculty and student development activities

The auditors were selected from various reputed Institutions like NITs. Totally 15 criteria & Sub criteria were identified for evaluating the files related to department activities for which rubrics were also given. Total marks allotted for department audit was 795. Comparison was made between 11 departments by the IQAC team based on the report submitted by the auditors.

2.1 CRITERIA FOR AUDITING THE FILES RELATED TO DEPARTMENT ACTIVITIES

Table 2.1 shows the criteria formulated for auditing the files related to department activities.

Table 2.1

Sl.no	Criteria Details	Marks Allotted
1	Curriculum, Regulations & Academics Files	105
2	Time Table File	20
3	Students File	90
4	Assessment Files	75
5	Projects File	35
6	Co-Curricular and Extra Curricular Files	90
7	Faculty Details Files	75
8	Research & Development Files	60
9	Class rooms & Department Room Files	20
10	Laboratories Details Files	60
11	Department Meeting Files	40
12	Audit Report, Feedback & Action taken Files	60
13	Leave, Alteration details Files	15
14	Sustainable Development Goal (SDG) details	10
15	Outcome Based Education (OBE) Details	40
Total		795

2.2 GUIDELINES FOR ACADEMIC AUDIT



The following guidelines were given to the auditors:

1. Auditors are requested to audit the files of the assigned department thoroughly.
2. Auditing have to be conducted in offline as per the convenience in Faculty working day only.
3. Soft copy of the department files evaluation form can be used by the auditor and marks shall be awarded in the soft copy.
4. Criteria for evaluating the department files have been given to the auditors by the IQAC team. The auditors are requested to kindly follow the criteria and award marks for every parameter.
5. Audit should be completed within the stipulated time for further processes.
6. After audit for Action taken Soft copy of the files can be accepted by Auditor. Make sure that soft copy is prepared appropriately and relevant to contents.
7. Action taken for Audit report with analysis report should be submit to the IQAC on or before 30th August 2025.
8. The IQAC team can be contacted for any queries or help. Information can be given to IQAC if any alternative arrangements are to be made during audit period.

3. AUDIT TEAM

Table 3.1 shows the list of auditors involved in IQAC audit. IQAC team thank the auditors for auditing all Academics, Curriculum ,Assessment ,Students & Faculty related activities ,Research & Development in department files.

3.1.Audit Circular

	<p align="center">E.G.S.PILLAY ENGINEERING COLLEGE An Autonomous Institution Affiliated to Anna University, Chennai Approved by AICTE, New Delhi Accredited by NAAC with A++ Grade Accredited by NBA T1 Old Nagore Road, Thethi, Nagore Village, Nagapattinam – 611002, Tamil Nadu, India EGSPEC INTERNAL QUALITY ASSURANCE CELL - EIQAC</p>	
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Circular

EGSPEC/IQAC/2024-25/5

ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)-EXTERNAL

Date : 05.06.2025

Greetings from EGSPEC IQAC (EGSPEC INTERNAL QUALITY CELL -EIQC)!!

Subject: EGSPEC-IQAC-External Audit -Department File Verification-2024/25-- Date : 23.08.2025

As part of Quality Education and Process assurance, IQAC External Audit will be conducted on **23.08.2025** for Academic and Administrative files as per checklist attached Concern Department Heads, IQAC Coordinators and Faculty Members are asked to make necessary arrangements and give full cooperation for successful audit, Thank you .

S.no	Department	Experts details	S.no	Department	Experts details
1	AI&DS	Dr. J. I. Sheeba Associate Professor Department of Computer Science and Engineering Puducherry Technological University Puducherry Mobile No. 9443084976 Email: sheeba@ptuniv.edu.in	3	EEE	Dr. A.Venkadesan Associate Professor , Department of Electrical and Electronics Engineering, National Institute of Technology Puducherry, Karaikal, Puducherry – 609 609 Email : venkadesan@nitpy.ac.in Phone : 7598566739,9360609452
2	BME	Dr.C.Ramkumar , Associate Professor, Director-IQAC, Sri Krishna college of technology, Coimbatore	4	IT	Dr.G.Kumaravelan Associate Professor/ Head, Department of computer Science, Pondicherry University Karaikal Campus Email : gkumaravelanpu@gmail.com

		Mobile: 9176644603 Email: ramkumar.c@skct.edu.in			Phone : 9486158005
5	CIVIL	Dr.K.Jayasudha, Associate Professor, Department of Civil Engineering, MRK Institute of Technology, Kattumannarkoil, Ph.no: 9944392496 . mail id : k_jayasudhaer@yahoo.co.in	9	MECH	Dr.R.Elansezhan, Professor, Department of Mechanical engineering, Pondicherry technological university, Pondicherry, Email: elansezhianr@ptuniv.edu.in. Mobile: 9952884403
6	CSBS	Dr. G. Shanmugasundaram Professor , CSE Department, Chennai Institute of technology, Chennai-69. Ph no:9976943124 Mail : shanmugasundaramg@citchennai.net	10	MBA	Dr S G Suresh Rajan, Associate Professor, Department of Management Studies, Acharya School of Business, Pondicherry Ph:9965322773 EMail :sureshrajani1971@gmail.com
7	CSE	Dr. S. Jabeen Begum, Professor and Head, Department of Computer Science and Engineering, Vellalar College of Engineering and Technology,Erode Mail :jabeenbegum@velalarengg.ac.in, Ph :9894651159	11	MCA	Dr.E.Sivasankar, Associate Professor, Department of Computer Science Engineering, National Institute of Technology Trichy, Trichy, Email: sivasankar@nitt.edu Ph:9443744680
8	ECE	Dr.T.Jayasankar, Assistant Professor (Sr Gr), Department of Electronics and Communication Engineering, University College of Engineering, BIT Campus, Anna University, Trichy, Email: jayasankar27681@gmail.com, Ph: 9025189481, 9345527630			


IQAC Director 5/6/25

Dr. D. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College,
Nagapattinam - 611 001


Principal

Dr. M. CHINNADURAI, M.E., Ph.D.,
PRINCIPAL
E.G.S. Pillay Engineering College
Nagore (Po), Nagapattinam - 611 002:





Joint Secretary
S. SHANKAR GANESH
Joint Secretary
E.G.S. Pillay Group of Institutions
Nagapattinam - 611 002.

Table 3.2

3.2.List of Auditors and Schedule for Auditing

Date : 23.08.2025

Time :09.30 am to 05.00 pm

S.no	Experts details	Photo	S.no	Experts details	Photo
1	AIDS Dr. J. I. Sheeba Associate Professor Department of Computer Science and Engineering Puducherry Technological University Puducherry		3	EEE Dr. A.Venkadesan Associate Professor , Department of Electrical and Electronics Engineering, National Institute of Technology Puducherry, Karaikal, Puducherry – 609 609	

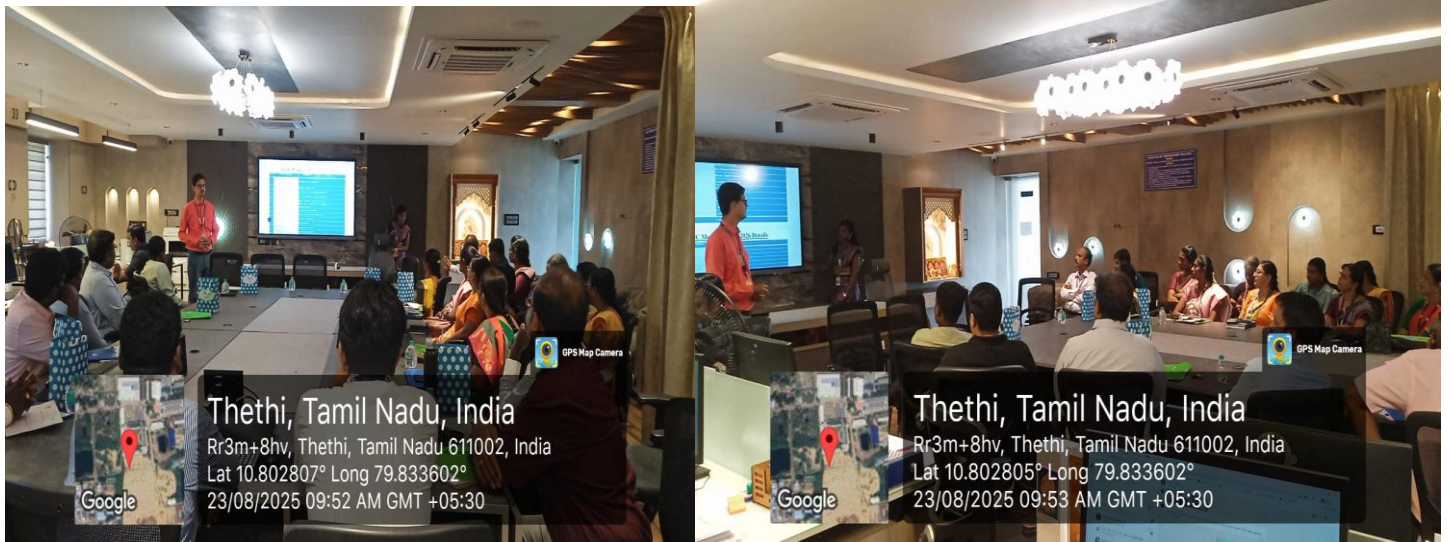
2	BME Dr.C.Ramkumar , Associate Professor, Director-IQAC, Sri Krishna college of technology, Coimbatore		4	IT Dr.G.Kumaravelan Associate Professor/ Head, Department of computer Science, Pondicherry University Karaikal Campus	
5	CIVIL Dr.K.Jayasudha, Head & Associate Professor, Department of Civil Engineering, MRK Institute of Technology, Kattumannarkoil,		9	MECHANICAL Dr.R.Elansezhan, Professor, Department of Mechanical engineering, Pondicherry technological university, Pondicherry,	
6	CSBS Dr. G. Shanmugasundaram Professor , CSE Department, Chennai Institute of technology, Chennai-69.		10	MBA Dr S G Suresh Rajan, Associate Professor, Department of Management Studies, Acharya School of Business, Pondicherry	
7	CSE Dr. S. Jabeen Begum, Professor and Head, Department of Computer Science and Engineering, Vellalar College of Engineering and Technology,Erode		11	MCA Dr.E.Sivasankar, Associate Professor, Department of Computer Science Engineering, National Institute of Technology Trichy, Trichy,	
8	ECE Dr.T.Jayasankar, Assistant Professor (Sr Gr), Department of Electronics and Communication Engineering, University College of Engineering, BIT Campus, Anna University, Trichy,				

Table 3.1



4.Introduction Meeting

i. Director welcomed all High Level Committee Members External Experts and Heads from reputed Institutions, explained Institutions follow-up for academics and administration development process and progress.

ii. He described about Audit process and procedures with action taken to follow-up.

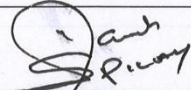
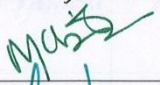
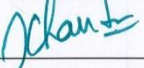

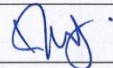


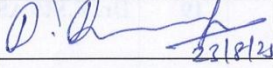
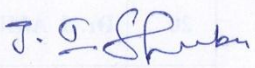

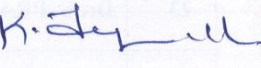




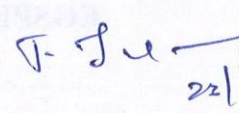

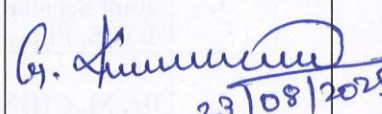

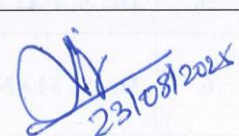
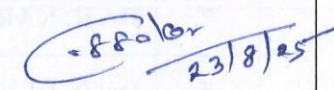
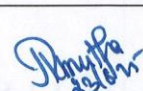

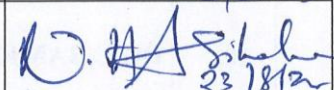
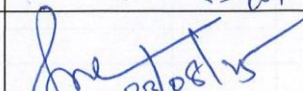
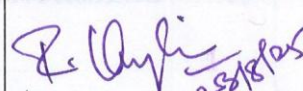
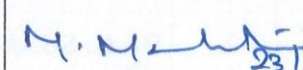

4.1.Meeting Attendance




	<p align="center">E.G.S.PILLAY ENGINEERING COLLEGE An Autonomous Institution Affiliated to Anna University, Chennai Approved by AICTE, New Delhi Accredited by NAAC with A++ Grade Accredited by NBA T1 Old Nagore Road, Thethi, Nagore Village, Nagapattinam – 611002, Tamil Nadu, India EGSPEC INTERNAL QUALITY ASSURANCE CELL –EIQAC 2024-2025</p>	
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ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)-EXTERNAL Date : 23.08.2025

ATTENDANCE REPORT

Sl.No	Name of the Member	Designation	Signature
1.	Shri. S. SANKAR GANESH, Joint Secretary, E.G.S. Pillay Group of Institutions	Management Representative	
2.	Dr. M. CHINNADURAI	Principal & Professor/CSE	
3.	Dr. S. CHANDRASEKAR	Chief Executive Officer, Professor & Head / MBA	
4.	Dr. K. MANIKANDA KUMARAN	Head-Administration & Associate Professor/IT	
5.	Dr. S. PALANIMURUGAN	Director- Academics & Associate Professor /AIDS	
6.	Dr. S. MANIKANDAN	Director (Industry Relations and Skill Development) & Associate Professor /IT	
7.	Dr. R. KARTHI	Vice Principal & Professor/MBA	
8.	Dr. D. DEVARAJAN	Director – IQAC & Associate Professor / ECE	
9.	Dr. J. I. SHEEBA	Associate Professor, Department of Computer Science and Engineering, Puducherry Technological University, Puducherry.	
10.	Dr. C.RAMKUMAR	Director-IQAC, Associate Professor, Sri Krishna college of technology, Coimbatore	
11.	Dr. K.JAYASUDHA	Associate Professor, Department of Civil Engineering, MRK Institute of Technology, Kattumannar koil, Tamil Nadu	
12.	Dr. G. SHANMUGASUNDARAM	Professor , Department of Computer Science and Engineering, Chennai Institute of Technology, Chennai-69.	

13.	Dr. S. JABEEN BEGUM	Head & Professor , Department of Computer Science and Engineering, Vellalar College of Engineering and Technology, Erode.	 23/8/25
14.	Dr. T.JAYASANKAR	Assistant Professor(Sr Gr), Department of Electronics and Communication Engineering, University College of Engineering, BIT Campus, Anna University, Trichy.	 22/8/25
15	Dr. A.VENKADESAN	Associate Professor , Department of Electrical and Electronics Engineering, National Institute of Technology, Puducherry, Karaikal.	
16	Dr.G.KUMARAVELAN	Head & Associate Professor, Department of computer Science Engineering, Pondicherry University, Karaikal Campus.	 23/08/2025
17	Dr. R.ELANSEZHIAN	Professor, Department of Mechanical Engineering, Pondicherry technological university, Pondicherry.	 23/08/25
18	Dr. S.G. SURESH RAJAN	Associate Professor, Department of Management Studies, Acharya School of Business, Pondicherry.	 23/08/2025
19	Dr. E.SIVASANKAR	Associate Professor, Department of computer Science Engineering, National Institute Of Technology, Trichy.	 23/8/25
20	Dr. J. AMUTHA	Head & Assistant Professor /AIDS	 23/8/25
21	Dr. S. CHITRA	Head & Assistant Professor /BME	 23/8/25
22	Dr. N.H. AGILANDESWARI	Head & Assistant Professor/ CIVIL	 23/8/25
23	Dr. S. PRAVEENKUMAR	Head & Assistant Professor /CSBS	 23/08/25
24	Dr. R. MANIVANNAN	Head & Professor /CSE	 23/8/25
25	Dr. M. MALATHI	Head & Professor/ ECE	 23/8
26	Dr. P.J. SURESH BABU	Head & Assistant Professor / EEE	

27	Dr. G. ARULSELVAN	Head & Assistant Professor /IT	
28	Dr. N. RAMANUJAM	Head & Professor /MECH	
29	Dr. J. VANITHA	Head & Professor/ MCA	

 23/8/25

IQAC Director

Dr. D. DEVARAJAN
Director - IQAC
 E.G.S. Pillay Engineering College,
 Nagapattinam - 611 001.

5.Audit Photos

AIDS



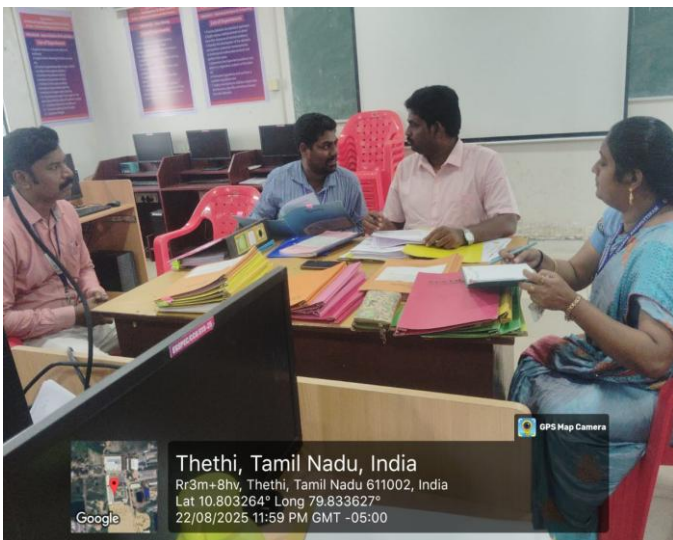
BME



CSE



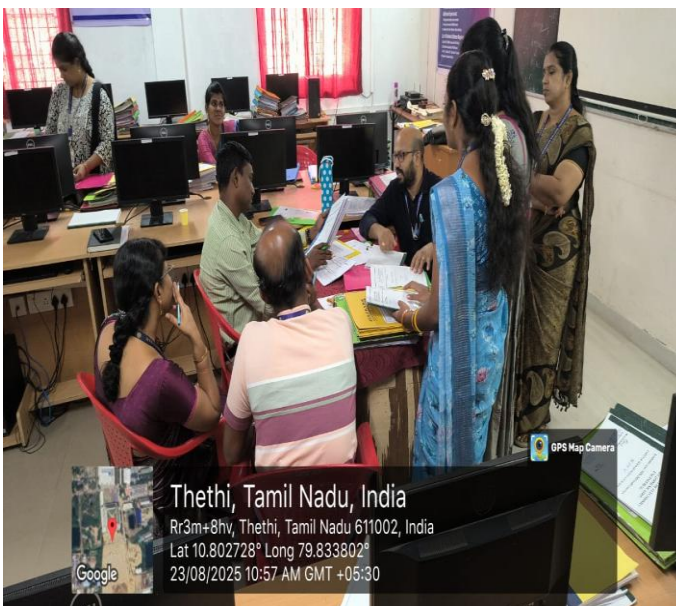
CSBS



CIVIL



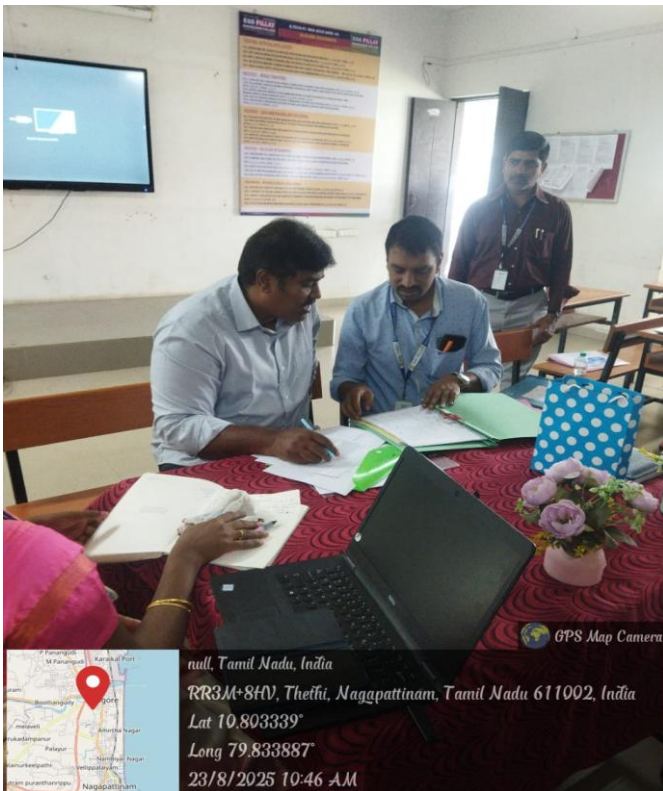
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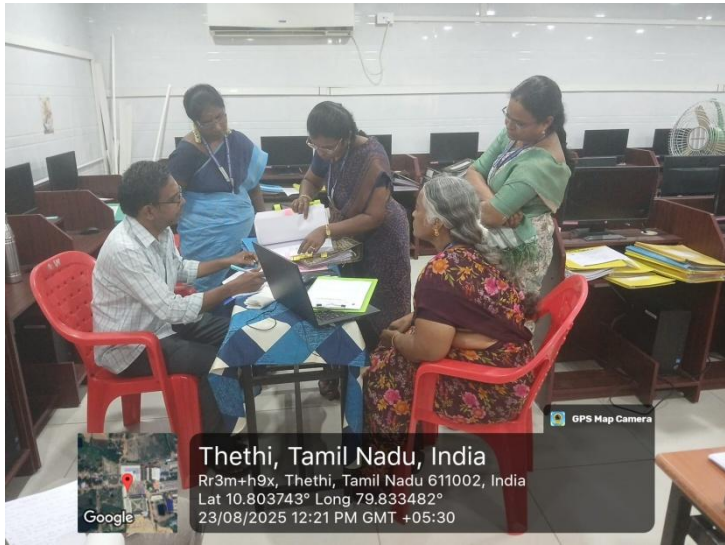


MECHANICAL



MBA







6.DEPARTMENT ACADEMIC AUDIT ANALYSIS

Department Academic Audit was done based on 15 criteria listed in table 2.1. This chapter includes the overall performance of the departments and criteria wise comparison between departments.

6.1.Audit Check List

	<p align="center">E.G.S. Pillay Engineering College An Autonomous Institution, Affiliated to Anna University, Chennai Approved by AICTE, New Delhi Accredited by NAAC with A++ Grade Accredited by NBA T1 (B.E. – CIVIL, CSE, ECE, EEE, MECH & B.Tech – IT) Nagapattinam – 611002, Tamil Nadu, India EGSPEC INTERNAL QUALITY ASSURANCE CELL- EIQAC</p>	
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ACADEMIC AND ADMINISTRATIVE AUDIT(AAA) -EXTERNAL

Academic Year:

Semester:

Department:

Date & Session:

Name of the Auditor with

Designation:

Points scale : 5-Very good (80% to 100%) ; 4-Good (60% to 80%); 3-Average (40% to 60%);2-Poor (20% to 40%);1-Very Poor (Up to 20%)

S.No	Name of File	Contents	Points	Remarks
1. Curriculum, Regulations & Academics Files Total Marks -105				
1.1	Regulation (Course wise-UG&PG)	i. Syllabus and Regulations with Elective details ,Introduction of new courses with Industry supported ii. Minutes of the BoS/AC meetings with approvals of all courses		
1.2	Curriculum / Syllabus book (Course Wise-UG&PG-all Regulations)	i. Programme/Curriculum/Syllabus of the courses ii. MoU's with relevant organizations of these courses (If applicable) iii. Activities with courses on Employability/ Entrepreneurship/Skill development		
1.3	Department Vision and Mission ,All Course COs, PEOs, PSOs with Design Process Mapping ,attainment of CO&PO related documents	i. Vision, Mission and PEO,PSO statements ii. Process of Defining Vision, Mission and PEOs iii. Mapping of Mission, PO, PEOs, PSOs with all courses. iv. Program curriculum grouping based on curriculum components v. all Course Outcomes and Course Articulation Matrix, Program		

		Articulation Matrix																																																																																						
		vi. Assessment Tools and Processes for evaluation of Course Outcomes																																																																																						
		vii. Attainment of Program Outcomes and Program Specific Outcomes																																																																																						
		viii. Actions Taken Based on the Results of Evaluation of the COs, POs, and PSOs, COs Attainment, POs/PSOs Attainment																																																																																						
1.4	Academic Audit , Calendar, Strategic Plan and Follow up, Budget plan ,Power Delegation details	i.Academic Audit and Actions Taken																																																																																						
		ii.Academic calendar and adherence details																																																																																						
		iii. Strategic plan for future development																																																																																						
		iv. Budget proposal and utilisation semester wise																																																																																						
		v. Power delegation details																																																																																						
		vi. Improvement in Academic Performance																																																																																						
1.5	Course File (Theory) details	<table><tr><th>S.No</th><th>Documents</th><th>Available as per format</th><th>Over all Points (Out of 5)</th></tr><tr><td>1</td><td>Course Details</td><td></td><td></td></tr><tr><td>2</td><td>Vision & Mission Statements of the Institute & Department</td><td></td><td></td></tr><tr><td>3</td><td>PEOs, POs and PSOs Statements</td><td></td><td></td></tr><tr><td>4</td><td>Academic Schedule</td><td></td><td></td></tr><tr><td>5</td><td>Syllabus</td><td></td><td></td></tr><tr><td>6</td><td>Time Table (Course Specific)</td><td></td><td></td></tr><tr><td>7</td><td>Course Plan (including Session Plan)</td><td></td><td></td></tr><tr><td>8</td><td>Lecture Notes (Instructional Materials)</td><td></td><td></td></tr><tr><td>9</td><td>Students Name List</td><td></td><td></td></tr><tr><td>10</td><td>Class Committee Meeting – I (Course Specific) Minutes and Action taken</td><td></td><td></td></tr><tr><td>11</td><td>Continuous Assessment Test - I</td><td></td><td></td></tr><tr><td></td><td>1. Question Paper</td><td></td><td></td></tr><tr><td></td><td>2. Scheme of Evaluation</td><td></td><td></td></tr><tr><td></td><td>3. Sample Answer Scripts</td><td></td><td></td></tr><tr><td></td><td>4. Mark Statement</td><td></td><td></td></tr><tr><td>12</td><td>Assessment of COs – Remedial action with respect to non-compliance</td><td></td><td></td></tr><tr><td></td><td>1. List of Students – Slow Learners & Advanced Learners</td><td></td><td></td></tr><tr><td></td><td>2. Circular</td><td></td><td></td></tr><tr><td></td><td>3. Attendance</td><td></td><td></td></tr><tr><td></td><td>4. Action Taken (Impact Analysis) Report</td><td></td><td></td></tr></table>	S.No	Documents	Available as per format	Over all Points (Out of 5)	1	Course Details			2	Vision & Mission Statements of the Institute & Department			3	PEOs, POs and PSOs Statements			4	Academic Schedule			5	Syllabus			6	Time Table (Course Specific)			7	Course Plan (including Session Plan)			8	Lecture Notes (Instructional Materials)			9	Students Name List			10	Class Committee Meeting – I (Course Specific) Minutes and Action taken			11	Continuous Assessment Test - I				1. Question Paper				2. Scheme of Evaluation				3. Sample Answer Scripts				4. Mark Statement			12	Assessment of COs – Remedial action with respect to non-compliance				1. List of Students – Slow Learners & Advanced Learners				2. Circular				3. Attendance				4. Action Taken (Impact Analysis) Report				
S.No	Documents	Available as per format	Over all Points (Out of 5)																																																																																					
1	Course Details																																																																																							
2	Vision & Mission Statements of the Institute & Department																																																																																							
3	PEOs, POs and PSOs Statements																																																																																							
4	Academic Schedule																																																																																							
5	Syllabus																																																																																							
6	Time Table (Course Specific)																																																																																							
7	Course Plan (including Session Plan)																																																																																							
8	Lecture Notes (Instructional Materials)																																																																																							
9	Students Name List																																																																																							
10	Class Committee Meeting – I (Course Specific) Minutes and Action taken																																																																																							
11	Continuous Assessment Test - I																																																																																							
	1. Question Paper																																																																																							
	2. Scheme of Evaluation																																																																																							
	3. Sample Answer Scripts																																																																																							
	4. Mark Statement																																																																																							
12	Assessment of COs – Remedial action with respect to non-compliance																																																																																							
	1. List of Students – Slow Learners & Advanced Learners																																																																																							
	2. Circular																																																																																							
	3. Attendance																																																																																							
	4. Action Taken (Impact Analysis) Report																																																																																							

		13	Class Committee Meeting – II (Course Specific) Minutes and Action taken		
		14	Continuous Assessment Test - II		
			1. Question Paper		
			2. Scheme of Evaluation		
			3. Sample Answer Scripts		
			4. Mark Statement		
		15	Assessment of COs – Remedial action with respect to non-compliance		
			1. List of Students – Slow Learners & Advanced Learners		
			2. Circular		
			3. Attendance		
			4. Action Taken (Impact Analysis) Report		
		16	Activity-I		
			1. Questions		
			2. Scheme of Evaluation		
			3. Sample Report/Scripts		
			4. Mark Statement		
		17	Activity-II		
			1. Questions		
			2. Scheme of Evaluation		
			3. Sample Report/Scripts		
			4. Mark Statement		
		18	Optional Test		
			1. Circular		
			2. Attendance		
			3. Question Paper		
			4. Evaluation Key		
			5. Sample Answer Scripts		
			6. Mark Statement		
		19	Course End Survey & Report		
		20	Overall (Course) Attendance Percentage		
		21	Internal Mark Statement		
		22	End Semester Examination		
			1. Question Paper		
			2. Scheme of Evaluation		
			3. Mark Statement		

		23	Attainment of Course Outcomes (CO – PO/PSO) (Overall)		
		24	Student Portfolio (Samples)		
		25	Students feedback and Reflection (Analysis) Report – Plans for course improvement based on feedback and assessment results		
		26	Log Book		
1.6	Course File (Laboratory) details	S.No	Documents	Available as per format	Over all Points (Out of 5)
		1	Course Details		
		2	Vision & Mission Statements of the Institute & Department		
		3	PEOs, POs and PSOs Statements		
		4	Academic Schedule		
		5	Syllabus (List of experiments, Industry supported experiments)		
		6	Time Table (Course Specific)		
		7	Course Plan (including Session Plan)		
		8	Lab Manual		
		9	Students Name List		
		10	Class Committee Meeting – I (Course Specific) Minutes and Action taken		
		11	Practical Assessment Test - I		
			1. Question Paper		
			2. Scheme of Evaluation		
			3. Sample Answer Scripts		
			4. Mark Statement		
		12	Class Committee Meeting – II (Course Specific) Minutes and Action taken		
		13	Continuous Assessment Test - II		
			1. Question Paper		
			2. Scheme of Evaluation		
			3. Sample Answer Scripts		
			4. Mark Statement		
		14	Course End Survey & Report		
		15	Overall (Course) Attendance Percentage		
		16	Internal Mark Statement		
		17	End Semester Examination		
			4. Question Paper		
			5. Scheme of Evaluation		

		6. Mark Statement		
		18 Attainment of Course Outcomes (CO – PO/PSO) (Overall)		
		19 Sample records		
		20 Students feedback and Reflection (Analysis) Report – Plans for course improvement based on feedback and assessment results		
		21 Log Book		
Marks :				
<u>2.Time Table File Total Marks -20</u>				
2.1	Class Time Table (Course wise / Year Wise)	i. Over all semester Timetable		
		ii. Class wise Time table		
2.2	Lab / Practical Time Table (Lab wise / Course wise)	Lab session wise Time table		
2.3	Faculty Time Table	Individual Faculty wise Time table at Semester wise		
Marks :				
<u>3.Students File Total Marks -90</u>				
3.1	Students Name List with Enrolment details (Admission File),Scholarship, Welfare scheme details, Industrial Training Details	i.Students name list with basic information (Community, Gender wise and Divyaang(Disabled) details) in ERP database ii. Enrolled, actual and discontinued details iii. Welfare and scholarship details iv. Industrial Training at Internal /Industry details		
3.2	Student Attendance Register, students Benefits register	i. Attendance month wise details ii. Benefits register		
3.2	Self-Learning, Slow Learners/Advanced Learners Follow up File	i. Self learning and its benefits details ii. Slow learners in subject wise and action taken details		
3.3	Students Performance, successful completion Degree received and Success rate details	i. Students performance in various activities in class wise details ii. Successful completion, Degree received and success rate in year wise details		
3.4	Academic performance details	Semester wise Academic performance		
3.5	Student's Participations in Professional Events and publication details	i. Students Patent, paper publication details ii. Technical Events attended		
3.6	PG &Ph.D. Student Details	i. List of PG students with basic information ii. List of Ph.D students with basic information		
3.7	Mentor/Mentee and Peer Mentor System details	i. Mentee with students details ii. Minutes and action taken details iii. Peer Mentor Meeting details		
Marks :				

		v. Competitive Exams conducted details		
6.2	Alumni Association Related File	i. List of alumni students details		
		ii. Alumni contribution details		
		iii. Alumni Meeting conducted and feedback details		
6.3	Student Co-curricular (Professional Society, Symposium, cells,Clubs activities for students and faculty)	i. Professional society members ,future plan, policy		
		ii. Clubs Members and its activities		
		iii. Symposium conducted details as per prescribed format		
		iv. Technical and Non technical activities conducted last 5 years.		
6.4	Student Extra Curricular activities and awards Details (various Committee for Anti ragging, Grievance, NSS, NCC etc)	i. List of activities in various cells and clubs for last 5 years		
		ii. Members details		
6.5	Details about Department association, Professional bodies	i. List of Association Events organised		
		ii. List of professional societies ,Members with Events organised details		
6.6	Details about Department / College Magazine / Newsletter Published –Last 5 Years	i. Department magazine-last 5 years		
		ii. Newsletter published-last 5 years		
			Marks :	
<u>7.Faculty Details Files Total Marks -75</u>				
7.1	List of Faculty Members, Workload and Lab & Technical man power details, Visiting /Adjunct Faculty members with cadre, Qualification & Its improvement– Last 5 Years, Student faculty ratio	i. Teaching and Non Teaching faculty members with Qualification and basic information in ERP database		
		ii. Student Faculty ratio -5 years		
		iii. Workload of Teaching and Non Teaching faculty members		
7.2	Faculty Benefits, Professional Development activities, Industrial and Academic oriented Training Details, Appraisal File, Mentorship, Welfare and Membership details	i. Faculty benefits and welfare schemes and details for last 5 years		
		ii. faculty contribution in professional development		
		iii. Industry and Academic oriented Technical training attended and delivered details		
		iv. Faculty appraisal and its feedback details		
		v. Faculty membership in professional societies,cells details		
7.3	Faculty Log Book (Subject wise), Contribution for Quality improvement of Teaching Learning and Development of SWAYAM MOOCs and other E-Contents	i. Theory and Lab handled Log book		
		ii. Faculty contribution in development of Teaching Learning, E-Contents, MOOC courses and impactness		
7.4	Individual Faculty File- Qualification, Experience, Retention, Professional	i. Faculty profile with basic details of Qualification, retention, research and higher studies contributions etc		

4.Assessment Files Total Marks -75		
4.1Internal Examinations -CAT (1&2)		
4.1.1	Time Table, Attendance	i. Test, Retest & Optional schedule from COE ii. Test, Retest & Optional Attendance
4.1.2	Question Paper with Key	CAT 1&2 Question paper with Key verified by Course coordinator & HoD
4.1.3	Result Analysis and internal Mark allocation	CAT 1&2, End semester result analysis and overall Internal marks statement
4.1.4	Assignment details	Assignment Questions, Evaluation , Marks statement with samples
4.1.5	Seminar & Activities details	Seminar conduction details with CO,PO,PSO mapping
4.1.6	Student's Attendance details	i. Class wise students attendance register ii. low attendance details with action taken details
4.2 End Semester Examination Files		
4.2.1	Time Table	End semester Time table from COE
4.2.2	Question Paper with Key	End semester Question paper, its Evaluation procedures with Key verified by Course coordinator & HoD
4.2.3	Result (Course wise / Year wise)	Class wise End semester results copy from COE
4.2.4	Result analysis file (Course wise / Year wise) for last Five years	Comparison of results with last two years and action taken
4.2.5	Particulars of Arrears and students (Course wise / Year wise)	i. Course wise arrear details ii. Year wise details
4.2.6	Students Sample Records	Lab/Course wise sample records
		Marks :
5.Projects File Total Marks -35		
5.1	Details of Project / Mini Project /Micro Dissertation Review and reports with attainment calculations	i. Project selection, Guide, review with report details ii. Mini Project conduction, report details iii. Attainment calculation
5.2	List of Project / Dissertation (Course wise / Year wise)	i. Last 5 years Project list. ii. Best Projects details
5.3	In Plant Training / Industrial Visit File	i. Consolidated details ii. IV/IPT Training details with prescribed report
		Marks :
6.Co-Curricular and Extra Curricular Files Total Marks -90		
6.1	Placement File-Placement, Higher studies, career development, Competitive exams coaching details	i. Consolidated list of placed students details ii. visited company details iii. Higher studies students details iv. career development courses and feedback

	development & Guide ship details Support in Student Innovative Projects	ii. contribution of students projects, innovation ideas, patents, publications and awards		
7.5	Participation and Resource person in STTP,FDP & MOOC details Faculty Internship/Training/Collaboration with Industry	i. Faculty resource person in STTP,FDP,Guest lecture,webinar & training details ii. Attended Training details		
7.6	Activity Hours for courses	List of course wise activities conducted with report		
Marks :				
8.Research & Development Files Total Marks -60				
8.1	List of Books, Papers published, Patents published (Index wise Revenue generated, Seed money received, Awards received, collaborative works with outside for Last Five years	i. Books published details ii. Journal papers (SCI, Scopus, Web of science, conference details iii. patents published details iv. Seed money received details v. Awards received vi. Industry collaboration research activities		
8.2	Details of Seminar, Symposium, Conferences (National / International), FDP organized by the Department	Sponsored FDP, seminar, symposium, National and International conferences organised details		
8.3	Details of Sponsored Research Project, Consultancy works ,MoUs, Centre of Excellence with Utilisation –Last 5 Years	i. List of MoUs signed and utilisation details ii. consultancy works details iii. Sponsored research projects details iv. Centre of excellence and Training conducted details		
8.4	Working models, and prototypes developed by faculty members	Project, proto type & working models details		
Marks :				
9.Class rooms & Department Room Files Total Marks -20				
9.1	Details of classrooms, Smart rooms and seminar halls with ICT-enabled facilities such as smart boards, LMS, Facility for Quality improvement etc	i. Classrooms, Department rooms, seminar halls, smart rooms and Its facilities details ii. LMS Facilities and Quality improvement facilities details		
9.2	Department Stock & Consumable Register	Department stocks available register		
9.3	Department Maintenance Register	Stationary and serviceable Maintenance Register		
Marks :				

10.Laboratories Details Files Total Marks -60				
10.1	List of Laboratories ,Industry supported Labs, R&D Excellence & Project Labs/ Experiments (Semester / Year Wise)	i. Physical labs, Research Labs & Project Labs with basic details ii. Lab Time table iii. List of Experiments with Industry supported facilities details		
10.2	List of Equipment / Equipment history (Source of purchase, service, Year of Purchase	i. List of Equipments with basics and utilisation details ii. Purchase, Invoice, Service with calibration details		
10.3	Safety Measures	Safety measures available and Precautions details		
10.4	Lab Maintenance / Breakage Register	i. Lab and Equipment Maintenance Details ii.Breakage/ Non working components details		
10.5	Student Batch list for practical (Lab wise / Year wise)	i. students entry and practice details in batch wise with basic informations		
10.6	Annual Stock Verification report (Lab wise / Department wise)	i. semester wise stock verification and action taken if any grievances		
10.7	Lab condemned Register with details	List of condemned equipments with authorities certification		
10.8	Lab Consumable and Non consumable Register	List of Consumable and Non consumable equipments details		
Marks :				
11.Department Meeting Files Total Marks -40				
11.1	Department Meeting Circular ,Minutes with Action taken	i. Meeting circular ii. Minutes and action taken		
11.2	Students Meeting with Action taken	i. Students meeting with counsellor, class coordinator and HoD details (Monthly Twice) ii. Action taken for grievances iii.Sample photos with Geo tagged		
11.3	Parents Meeting with Action taken	Parents Teachers meeting minutes with action taken(semester once) Sample photos		
11.4	Class Committee File, Monthly report with Action taken	Class committee members details (Monthly Twice) Meeting minutes with action taken		
Marks :				
12.Audit Report, Feedback & Action taken Files Total Marks -60				
12.1	All Accreditation & Audit (NBA,NAAC & ISO) report with action taken (or) Follow up details	i. NBA,NAAC & ISO Accreditation ,Audit report ii. Action taken and follow up steps		
12.2	Feedback File -Students, Peer, HoD, Parents, Alumni ,Employer survey, Teaching Learning process,, Academic	i. Students Feedback file with action taken details ii. Peer review file with action taken details iii. HoD Feedback file with action taken details		

	facilities, Training and Placement Support , Start-up and Entrepreneurship Activities Facility with action taken details	iv. Parents Feedback file with action taken details		
		v. Alumni Feedback file with action taken details		
		vi. Employer survey with action taken details		
		vii. Teaching Learning process,, with action taken details		
		viii. Academic facilities Feedback file with action taken details		
		ix. Training and Placement Support Feedback file with action taken details		
		x. Start-up and Entrepreneurship Activities Facility with action taken details		
Marks :				
13.Leave, Alteration details Files Total Marks -15				
13.1	For Students (Course wise / Year wise)- ERP	Consolidated Leave application form class wise details		
13.2	For Faculty & students - ERP	ERP Leave and approval details		
13.3	Staff Movement Register-Academics related works Alterations	Staff leave alteration, Movement details in day wise		
Marks :				
14.SDG details Total Marks -10				
14.1	List of Activities conducted, Evidence of Addressing Sustainable Development Goals	i. List of SDG activities conducted		
		ii. Reports as per prescribed Event formats		
Marks :				
15.OBE Details Total Marks -40				
15.1	Quality of Teaching & Learning processes	i. List of processes and procedures initiated for improvement of Teaching Learning processes		
		ii. Implementation and feedback of processes		
15.2	Case Studies and Real-Life Examples	Course wise case studies		
		Real time implementation topics with examples		
15.3	SWAYAM/NPTEL/MOOC/Self Learning	List of students completed online courses of SWAYAM/NPTEL/MOOC/Self Learning		
15.4	Solving Complex Engineering Problems Incorporating Sustainability Goals	Steps taken for solving complex problems that incorporating to achieve SDG		
15.5	Enhancing Industry Institute Partnerships	i. List of Industry interaction activities to improve curriculum		
		ii. Impactness of activities		
Marks :				
Total Marks (Out of 795)				

Overall Observation:

i. **Strengths :**

ii. **Weaknesses :**

iii. **Opportunities:**

iv. **Threats:**

Signature of the Auditor

6.2.Audit Attendance

AIDS



E.G.S. Pillay Engineering College
An Autonomous Institution, Affiliated to Anna University, Chennai |
Approved by AICTE, New Delhi Accredited by NAAC with A++ Grade |
Accredited by NBA T1 (B.E. – CIVIL, CSE, FCE, EEE, MECH & B.Tech – IT)
Nagapattinam – 611002, Tamil Nadu, India
EGSPEX INTERNAL QUALITY ASSURANCE CELL -EIQAC



Academic and Administrative Audit (AAA) Attendance Report

Type of Audit : External

Date : 23/08/2025

Department: Artificial Intelligence and Data Science

Venue: SJB203

Sl.no	Faculty/Member Details	Name & Designation	Signature
1	Auditor	Dr.J.I.Sheeba & Associate Professor, Puducherry Technical University , Puducherry	J.I.Sheeba
2	Head of Department	Dr.J.Amutha & Assistant Professor/HoD	J.Amutha
3	IQAC Coordinator	Mrs.M.Anusuya & Assistant Professor	M.Anusuya
4	Faculty 1	Dr.S.Palani Murugan & Associate Professor	S.Palani Murugan
5	Faculty 2	Mrs.S.Akilandeswari & Assistant Professor/Asst.HoD	S.Akilandeswari
6	Faculty 3	Mr.R.Gobinath & Assistant Professor	R.Gobinath
7	Faculty 4	Ms.K.Rahapriya & Assistant Professor	ABSENT
8	Faculty 5	Ms.R.Divyabharathi & Assistant Professor	R.Divyabharathi
9	Faculty 6	Mrs.S.Shajini & Assistant Professor	S.Shajini
10	Faculty 7	Mrs.V.Meenakshi & Assistant Professor	V.Meenakshi
11	Faculty 8	Mrs.S.Vinotha & Assistant Professor	S.Vinotha
12	Faculty 9	Dr.S.Tharani & Associate Professor	S.Tharani
13	Faculty 10	Dr.T.Kavitha & Professor	T.Kavitha
14	Faculty 11	Dr.M.Stella Mary & Associate Professor	M.Stella Mary
15	Faculty 12	Dr.M.Sindhu Devi & Assistant Professor	M.Sindhu Devi

IQAC Coordinator

(M. Anusuya)
AP/AIDS

Head of Department

HEAD - AI & DATA SCIENCE
E.G.S. Pillay Engineering College (Autonomous)
Nagapattinam - 611 002.

Dr. D. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College
Nagapattinam - 611 001.



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 Nagapattinam – 611002, Tamil Nadu, India
EGSPEC INTERNAL QUALITY ASSURANCE CELL -EIQAC



**Academic and Administrative Audit (AAA)
 Attendance Report**

Type of Audit : External

Date : 23.08.2025

Department : Biomedical Engineering



Venue : Board Room

Sl.no	Faculty/Member Details	Name & Designation	Signature
1	Auditor	Dr. C.Ramkumar, Associate Professor, Department of Bio Medical Engineering, Dr. N.G.P. Institute of Technology, Coimbatore.	
2	Head of Department	Dr. S. Chitra, Assistant Professor & Head	23/8/25
3	IQAC Coordinator	Dr. R. Venkatesan, Associate Professor	23/8/25
4	Faculty 1	Dr. A. Sundar Raj, Professor	
5	Faculty 2	Dr. C. Ushadevi, Assistant Professor	23/8/25
6	Faculty 3	Dr. P.Adwin Jose, Associate Professor	
7	Faculty 4	Dr. R.Seetha, Associate Professor	23/8/25
8	Faculty 5	Mr. S. Jim Hawkinson, Assistant Professor	23/8/25
9	Faculty 6	Mr. K. Kalanithi, Assistant Professor	23/8/25
10	Faculty 7	Mrs.S.Sasippriya, Assistant Professor	
11	Faculty 8	Mr. K. Sathiyamurthi, Assistant Professor	23/8/25
12	Faculty 9	Mrs. S. Suganya, Assistant Professor	23/8/25
13	Faculty 10	Ms. Shobika P, Assistant Professor	23/8/25

23/8/25
Dr. R. VENKATESAN, M.Tech., Ph.D.
 Associate Professor
 Department of Biomedical Engineering
 E.G.S. Pillay Engineering College
 Nagapattinam - 611 002.

23/8/25
Dr. S. CHITRA, M.E., Ph.D.,
 Assistant Professor
 Department of Biomedical Engineering
 E.G.S. Pillay Engineering College
 Nagapattinam-611 002.

CIVIL

	<p>E.G.S. Pillay Engineering College An Autonomous Institution, Affiliated to Anna University, Chennai Approved by AICTE, New Delhi Accredited by NAAC with A++ Grade Accredited by NBA T1 (B.E. – CIVIL, CSE, ECE, EEE, MECH & B.Tech – IT) Nagapattinam – 611002, Tamil Nadu, India EGSPEX INTERNAL QUALITY ASSURANCE CELL - EQAC</p>	
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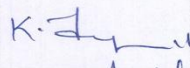
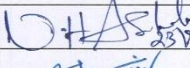
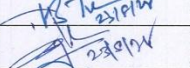
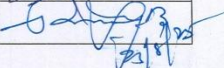
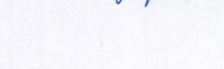
Academic and Administrative Audit (AAA) Attendance Report

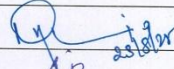
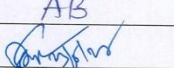
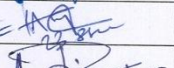
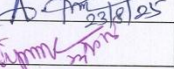
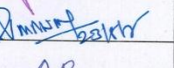
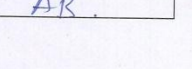

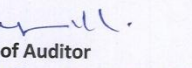
Type of Audit: External

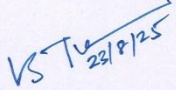
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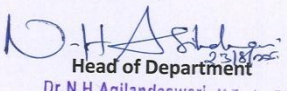
Department: Civil Engineering

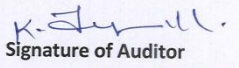
Venue: CC Lab III


Sl.no	Faculty/Member Details	Name	Designation	Signature
1	Auditor	Dr.K.JAYASUDHA	Associate Professor/Civil MRK Institute of Technology, Kattumannarkoil.	
2	Head of Department	Dr.N.H.AGILANDESWARI	Associate Professor & Head	
3	IQAC Coordinator	Dr.V.BALASUBRAMANI	Assistant Professor	
4	Faculty 1	Dr.R.SIVAKUMAR	Professor	
5	Faculty 2	Dr.B.ASHWINI	Associate Professor	

6	Faculty 3	Mrs.N.KARTHIKA	Assistant Professor	
7	Faculty 4	Mrs.K.KAMALARANI	Assistant Professor	
8	Faculty 5	Mr.S.SHYAM SUNDAR	Assistant Professor	
9	Faculty 6	Mr.E.VENKATESAN	Assistant Professor	
10	Faculty 7	Mr.A.PIRAKASAM	Assistant Professor	
11	Faculty 8	Mr.R.RAJMOHAN	Assistant Professor	
12	Faculty 9	Mr.P.S.SREETHALABABU	Assistant Professor	
13	Faculty 11	Mrs.M.JAINAB	Assistant Professor	




IQAC Coordinator
Dr. V. BALASUBRAMANI, M.E., Ph.D.,
Assistant Professor
Department of Civil Engineering
E.G.S. Pillay Engineering College
Nagapattinam - 611 002.


Head of Department
Dr. N.H. Agilandeswari, M.Tech., Ph.D.,
Assistant Professor & Head
Department of Civil Engineering
E.G.S. Pillay Engineering College,
Nagapattinam - 611 002.


Signature of Auditor
Dr. K. JAYASUDHA
HOD / S8H / ASPK
MRKIT


Dr. D. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College,
Nagapattinam - 611 002.

CSBS

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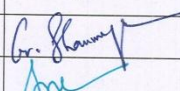
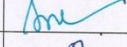
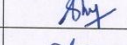

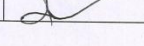
Academic and Administrative Audit (AAA) Attendance Report

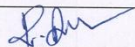


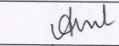

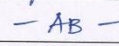
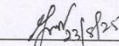


Type of Audit: External

Date: 23-08-2025

Department: Computer Science and Business Systems

Venue: SJB 202

Sl.no	Faculty/Member Details	Name	Designation	Signature
1	Auditor	Dr.G.Shanmugasundaram	Professor	
2	Head of Department	Dr.S.Praveen Kumar	Associate Professor	
3	IQAC Coordinator	Mrs. S.Shajathi Begam	Assistant Professor	
4	Faculty 1	Mr.G.Murugan	Assistant Professor & A.HOD	
5	Faculty 2	Mr. A.Rajesh	Assistant Professor	

6	Faculty 3	Mr. R.Ayyappa	Assistant Professor	
7	Faculty 4	Mrs. M.Viji	Assistant Professor	
8	Faculty 5	Mrs. N.Kanagadurga	Assistant Professor	
9	Faculty 6	Mr.S.Angilen Nivetida	Assistant Professor	
10	Faculty 7	Mrs.Shobana Priya	Assistant Professor	
11	Faculty 8	Mrs.N.Lalitha Kamalam	Assistant Professor	
12	Faculty 9	Mrs.K.Geetha	Assistant Professor	
13	Faculty 10	Dr.V.Karthikeyan	Associate Professor	
14	Faculty 11	Mr.G.Elanchezhiyan	Assistant Professor	


IQAC Coordinator

S. SHAJATHI BEGAM
Assistant Professor / CSBS
E.G.S. Pillay Engineering College (Autonomous)
Nagapattinam - 611 002.


Head of Department

Dr.S.PRAVEEN KUMAR,
B.Tech., M.E., MBA., Ph.D.,
Associate Professor & Head
Department of CSBS
E.G.S. Pillay Engineering College,
Nagapattinam.

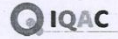

Signature of Auditor


Dr. D. DEVIKUMARI
Director - IQAC
E.G.S. Pillay Engineering College,
Nagapattinam - 611 004.

CSE



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Nagapattinam – 611002, Tamil Nadu, India
**EGSPEC INTERNAL QUALITY ASSURANCE CELL -
EIQAC**




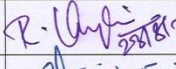
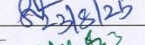
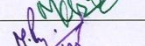
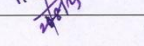
Academic and Administrative Audit (AAA) Attendance Report

Type of Audit : External

Date :23.08.2025

Department: Computer Science and Engineering

Venue: GDR 1

Sl.no	Faculty/Member Details	Name	Designation	Signature
1	Auditor	Dr.S.Jabeen Begum	Professor /Head of the Department CSE. Vellallar College of Engineering and Tecnology,Erode.	
2	Head of the Department	Dr.R.Manivannan	Professor/Head of the Department	
3	IQAC Coordinator	Dr. S.Subashree	Associate Professor	
4	Faculty 1	Dr.M.Chinnadurai	Principal / Professor	
5	Faculty 2	Dr.M.Priya	Professor	

6	Faculty 3	Dr.N.Murali	Professor	<i>[Signature]</i>
7	Faculty 4	Dr.R.Manivannan	Professor	<i>R. Mani</i>
8	Faculty 5	Dr.P.Anandraj	Associate Professor	<i>P. Anandraj</i>
9	Faculty 6	Dr.A.Emmanuel Peo Mariadas	Professor / ASP	<i>A. Emmanuel</i>
10	Faculty 7	Dr.J.Noorul Ameen	Assistant Professor	<i>J. Noorul Ameen</i>
11	Faculty 8	Dr.A.Baskar	Assistant Professor	<i>A. Baskar</i>
12	Faculty 9	Mrs.K.Pradeepa	Assistant Professor	<i>AB</i>
13	Faculty 10	Mrs.B.Ranjani	Assistant Professor	<i>B. Ranjani</i>
14	Faculty 11	Mr.N.Kannan	Assistant Professor	<i>N. Kannan</i>
15	Faculty 12	Mrs.E.Saranya	Assistant Professor	<i>E. Saranya</i>
16	Faculty 13	Dr.V.R.Sugumaran	Assistant Professor	<i>V. R. Sugumaran</i>
17	Faculty 14	Dr.G.Pushpa	Assistant Professor	<i>G. Pushpa</i>
18	Faculty 15	Mrs.R.Yasotha	Assistant Professor	<i>R. Yasotha</i>
19	Faculty 16	Ms.V.Priyadarshini	Assistant Professor	<i>V. Priyadarshini</i>
20	Faculty 17	Mr.G.Venkateshwaran	Assistant Professor	<i>G. Venkateshwaran</i>
21	Faculty 18	Ms.B.Vinothini	Associate Professor	<i>B. Vinothini</i>
22	Faculty 19	Mrs.M.Kalaivani	Assistant Professor	<i>M. Kalaivani</i>
23	Faculty 20	Mrs.J.Aisha Nelofer	Assistant Professor	<i>J. Aisha Nelofer</i>
24	Faculty 21	Mrs.G.Nithiya Bharathi	Assistant Professor	<i>G. Nithiya Bharathi</i>

25	Faculty 22	Mrs.T.Ponvardhini	Assistant Professor	<i>T. Ponvardhini</i>
26	Faculty 23	Mrs.L.MoganaPriya	Assistant Professor	<i>L. MoganaPriya</i>
27	Faculty 24	Mrs.V.ManikandaPrabhu	Assistant Professor	<i>V. ManikandaPrabhu</i>
28	Faculty 25	Ms.D.Diviya	Assistant Professor	<i>D. Diviya</i>
29	Faculty 26	Dr.S.Ponsadai Lakshimi	Professor	<i>S. Ponsadai Lakshimi</i>
30	Faculty 27	Mrs.K.Usha	Assistant Professor	<i>K. Usha</i>
31	Faculty 28	Mr.R.Dhanasekaran	Assistant Professor	<i>R. Dhanasekaran</i>
32	Faculty 29	Dr.B.Idhayapriya	Assistant Professor	<i>B. Idhayapriya</i>
33	Faculty 30	Dr.L.Anitha	Assistant Professor	<i>L. Anitha</i>
34	Faculty 31	Mrs.S.Lavanya	Assistant Professor	<i>S. Lavanya</i>
35	Faculty 32	Dr.John Paul	Assistant Professor	<i>J. Paul</i>



IQAC Coordinator

Head of Department

Signature of Auditor

Dr. B. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College,
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ECE

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Academic and Administrative Audit (AAA) Attendance Report

Type of Audit : External

Date :23.08.2025

Department: ECE

Venue : DSP LAB

Sl.no	Faculty/Member Details	Name	Designation	Signature
1	Auditor	Dr. T. Jayasankar	Assistant Professor (Sr Gr)	<i>T. Jayasankar</i>
2	Head of Department	Dr. M. Malathi	Professor	<i>M. Malathi</i>
3	IQAC Coordinator	Dr. S. Senthilkumar	Associate Professor	<i>S. Senthilkumar</i>
4	Faculty 1	Dr.M.Irshad Ahamed	Associate Professor	<i>M. Irshad Ahamed</i>
5	Faculty 2	Dr.D.Devarajan	Associate Professor	<i>D. Devarajan</i>
6	Faculty 3	Dr.M.Nuthal Srinivasan	Associate Professor	<i>M. Nuthal Srinivasan</i>
7	Faculty 4	Dr.R.S.Koteeshwari	Associate Professor	<i>R. S. Koteeshwari</i>

8	Faculty 5	Dr.L.Ramachandran	Associate Professor	<i>L. Ramachandran</i>
9	Faculty 6	Dr.C. Mathuvanesan	Assistant Professor	<i>C. Mathuvanesan</i>
10	Faculty 7	Ms.R. Keerthika	Assistant Professor	<i>R. Keerthika</i>
11	Faculty 8	M.s.B. Prabhavathy	Assistant Professor	<i>B. Prabhavathy</i>
12	Faculty 9	Mrs.S.Vetriselvi	Assistant Professor	<i>S. Vetriselvi</i>
13	Faculty 10	Mrs.M.Kavitha	Assistant Professor	<i>M. Kavitha</i>
14	Faculty 11	Ms.V.Lakshmi Praba	Assistant Professor	<i>V. Lakshmi Praba</i>
15	Faculty 12	Mrs.K.Vembarasi	Assistant Professor	<i>K. Vembarasi</i>
16	Faculty 13	Mr.L.Anbazhagan	Assistant Professor	<i>L. Anbazhagan</i>
17	Faculty 14	Mrs.P.Janani Durga	Assistant Professor	<i>P. Janani Durga</i>
18	Faculty 15	Ms. M. VijayaDurga	Assistant Professor	<i>M. VijayaDurga</i>
19	Faculty 16	Mrs.R.Mythily	Assistant Professor	<i>R. Mythily</i>
20	Faculty 17	Mr.L.M.Mathiyarasan	Assistant Professor	<i>L. M. Mathiyarasan</i>
21	Faculty 18	Dr.R.Deepa	Associate Professor	<i>R. Deepa</i>
22	Faculty 19	Dr.P.Mohamed Ali	Assistant Professor	<i>P. Mohamed Ali</i>
23	Faculty 20	Mr.M.Prabaharan	Assistant Professor	<i>M. Prabaharan</i>
24	Faculty 21	Ms.I.Narchonai	Assistant Professor	<i>I. Narchonai</i>

S. Senthilkumar
IQAC Coordinator

M. Malathi
Head of Department
Dr. D. DEVARAJAN
Director - IQAC
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**Academic and Administrative Audit (AAA)
 Attendance Report**

Type of Audit : External
 Department: EEE



Date :23.08.2025
 Venue : 309 LAB

Sl.no	Faculty/Member Details	Name	Designation	Signature
1	Auditor	Dr. A.Venkadesan	Professor	
2	Head of Department	Dr.P.J.SureshBabu	Associate Professor	
3	IQAC Coordinator	Mrs.S.Latha	Assistant Professor	
4	Faculty 1	Dr.T.Suresh Padmanabhan	Professor	
5	Faculty 2	Dr.M.Vinothkumar	Professor	
6	Faculty 3	Dr.K. Nandakumar	Assistant Professor	
7	Faculty 4	Dr.S.Sivamani	Assistant Professor	
8	Faculty 5	Mr.B.Amalore Naveen Antony	Assistant Professor	
9	Faculty 6	Mr.K.Gokulraj	Assistant Professor	
10	Faculty 7	Mr.V.Yokeshwaran	Assistant Professor	
11	Faculty 8	Mrs.S.Supriya	Assistant Professor	

IQAC Coordinator
Mrs. S. LATHA, B.E., (Ph.D)
ASSISTANT PROFESSOR
 Department of Electrical and Electronics Engineering
 E.G.S. Pillay Engineering College (Autonomous)
 Nagapattinam - 611 002

Dr. D. DEVARAJAN
Director - IQAC
 E.G.S. Pillay Engineering College,
 Nagapattinam - 611 001.

Head of Department
Dr. P.J. SURESH BABU, M.E., Ph.D.,
HEAD OF THE DEPARTMENT
 Department of Electrical and Electronics Engineering
 E.G.S. Pillay Engineering College
 Nagapattinam - 611 001.

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	Academic and Administrative Audit (AAA) Attendance Report	
	Type of Audit : External	
	Date :23.08.2025	

Department: INFORMATION TECHNOLOGY

Venue : 55B215



Sl.no	Faculty/Member Details	Name	Designation	Signature
1	Auditor	Dr.G.Kumaravelan	Associate Professor & Head (CSE)	G. Kumaravelan
2	Head of Department	Dr.G.Arulselvan	Assistant Professor	Dr.G.Arulselvan
3	IQAC Coordinator	Mrs.S.Soundharya	Assistant Professor	Mrs.S.Soundharya
4	Faculty 1	Dr.S.Manikandan	Associate Professor	Dr.S.Manikandan
5	Faculty 2	Dr.K.Manikanda Kumaran	Associate Professor	Dr.K.Manikanda Kumaran
6	Faculty 3	Dr.K.Balasubramanian	Associate Professor	Dr.K.Balasubramanian
7	Faculty 4	Mrs.A.Hemalatha	Assistant Professor	Mrs.A.Hemalatha
8	Faculty 5	Mrs.S.Preethi	Assistant Professor	Mrs.S.Preethi
9	Faculty 6	Mrs.V.Surya	Assistant Professor	Medical leave
10	Faculty 7	Mrs.S.Deepika	Assistant Professor	Mrs.S.Deepika
11	Faculty 8	Ms.R.Hema	Assistant Professor	Ms.R.Hema
12	Faculty 9	Mr.D.Karthikeyan	Assistant Professor	Mr.D.Karthikeyan
13	Faculty 10	Mrs.R.Pradeeba	Assistant Professor	Mrs.R.Pradeeba

Ms. S. Soundharya, M.E.
 IQAC Coordinator,
 Assistant Professor,
 Department of Information Technology,
 E.G.S. Pillay Engineering College,
 Nagapattinam - 611002

Dr. G. Arulselvan, M.E., Ph.D.
 Head of Department
 Department of Information Technology
 E.G.S. Pillay Engineering College
 Nagapattinam - 611002

Signature of Auditor
 Dr. G. Kumaravelan

Dr. D. DEVARAJAN
 Director - IQAC
 E.G.S. Pillay Engineering College
 Nagapattinam - 611002

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	Academic and Administrative Audit (AAA) Attendance Report	
	Type of Audit : External	
	Date :23.08.2025	

14	Faculty 11	Mr.S.Rajkumar	Assistant Professor	Mr.S.Rajkumar
14	Faculty 12	Mrs.K.Vijayalakshmi	Assistant Professor	Mrs.K.Vijayalakshmi
15	Faculty 13	Dr.K.Kannaki	Associate Professor	Dr.K.Kannaki
16	Faculty 14	Mrs.S.Srividhya	Assistant Professor	Mrs.S.Srividhya
17	Faculty 15	Dr.V.John paul	Assistant Professor	Dr.V.John paul
18	Faculty 16	Ms.C.Nivedha lincy	Assistant Professor	Ms.C.Nivedha lincy

Ms. S. Soundharya, M.E.
 IQAC Coordinator,
 Assistant Professor,
 Department of Information Technology,
 E.G.S. Pillay Engineering College,
 Nagapattinam - 611002

Dr. G. Arulselvan, M.E., Ph.D.
 Head of Department
 Department of Information Technology
 E.G.S. Pillay Engineering College
 Nagapattinam - 611002

Signature of Auditor
 Dr. G. Kumaravelan
 Assoc. Prof / Head

MECHANICAL



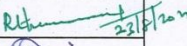

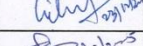
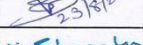
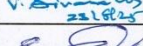

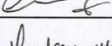
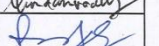
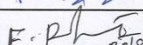
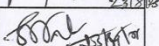
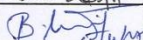
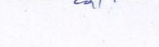
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Academic and Administrative Audit (AAA) Attendance Report

Type of Audit : External
Department : Mechanical

Date : 23.08.2025
Venue : CAD LAB

Sl.no	Faculty/Member Details	Name& Designation	Signature
1.	Auditor	Dr.R.Elansezhian / Prof	 23/8/2025
2.	Head of Department	Dr.N.Ramanujam / Prof	
3.	IQAC Coordinator	Dr.G.Gurumoorthi / Prof	 23/8/2025
4.	Faculty 1	Dr.S.Krishna Mohan/ Prof	 23/8/2025
5.	Faculty 2	Dr.V.SivaramaKrishnan/ Prof	 23/8/2025
6.	Faculty 3	Dr.S.Chockalingam/ Prof	 23/8/2025
7.	Faculty 4	Dr.V.NavaneethaKrishnan/ASP	
8.	Faculty 5	Dr.G.Sundaravadivel/ASP	
9.	Faculty 6	Dr.A.ArunKumar/ASP	
10.	Faculty 7	Dr.F. Peter Prakash / AP	 23/8/2025
11.	Faculty 8	Dr.S.Nandakumar / AP	 23/8/2025
12.	Faculty 9	Dr.B.Manikandan / AP	 23/8/2025



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Nagapattinam – 611002, Tamil Nadu, India



EGSPEC INTERNAL QUALITY ASSURANCE CELL -IQAC

13.	Faculty 10	Mr.V.ManathunaiNathan / AP	
14.	Faculty 11	Mr.K.SenthilNathan / AP	
15.	Faculty 12	Mr.G.HariNarayanan / AP	
16.	Faculty 13	Mr.S.Harish Kirthi / AP	
17.	Faculty 14	Mr.S.Muruges / AP	
18.	Faculty 15	Mr.S.Sarguna thamizhan / AP	
19.	Faculty 16	Mr.R.Chandramohan / AP	
20.	Faculty 17	Mr.S.Prakash / AP	
21.	Faculty 18	Mr.P.Kalaingar / AP	
22.	Faculty 19	Mr.C.Ilamvazhuthi / AP	
23.	Faculty 21	Mr.N.Sridhar / AP	
24.	Faculty 22	Mr.E.Varadharaja perumal / AP	
25.	Faculty 23	Mr.E.Rajkumar / AP	
26.	Faculty 24	Mr. M. Gogulakrishnan / AP	

IQAC Coordinator

Head of Department

23/8/25
Dr. D. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College
Nagapattinam - 611 004.

MBA



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Nagapattinam – 611002, Tamil Nadu, India



EGSPEC INTERNAL QUALITY ASSURANCE CELL -IQAC

**Academic and Administrative Audit (AAA)
Attendance Report**

Type of Audit: External

Date: 23.08.2025

Department: MBA

Venue: SJB T&P Cell

Sl.no	Faculty/Member Details	Name &	Designation	Signature
1	Auditor	Dr. S. G. Suresh Rajan	Associate Professor	
2	Head of Department	Dr. S. Chandrasekar	Professor	
3	IQAC Coordinator	Ms. R. Sangeetha	Assistant Professor	
4	Faculty 1	Dr. R. Karthi	Professor	
5	Faculty 2	Dr. B. Asha Daisy	Associate Professor	
6	Faculty 3	Mr. S. N. Kanagarathinam	Assistant Professor	
7	Faculty 4	Mr. S. Sathish Kumar	Assistant Professor	
8	Faculty 5	Ms. R. Priyanka	Assistant Professor	
9	Faculty 6	Mrs. A. Sowarnalakshmi	Assistant Professor	
10	Faculty 7	Mr. I. Arulprakash	Assistant Professor	
11	Faculty 8	Mrs. K. Suganthi	Assistant Professor	


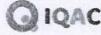
Ms. R. Sangeetha
Assistant Professor
Department of Management Studies
E.G.S. Pillay Engineering College
Nagapattinam - 611 002.

Dr. S. Chandrasekar
Head of Department
Department of Management Studies
E.G.S. Pillay Engineering College
Nagapattinam - 611 002.

Signature of Auditor

23/8/25
Dr. D. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College
Nagapattinam - 611 004.

MCA

	<p align="center">E.G.S. Pillay Engineering College An Autonomous Institution, Affiliated to Anna University, Chennai Approved by AICTE, New Delhi Accredited by NAAC with A++ Grade Accredited by NBA T1 (B.E. – CIVIL, CSE, ECE, EEE, MECH & B.Tech – IT) Nagapattinam – 611002, Tamil Nadu, India EGSPEC INTERNAL QUALITY ASSURANCE CELL - EIQAC</p>	
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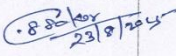
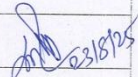
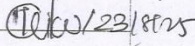
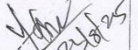
**Academic and Administrative Audit (AAA)
Attendance Report**

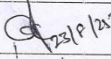

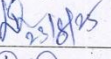

Type of Audit : External AAA


Date :23.08.2025


Department: MCA

Venue : MCA LAB

Sl.no	Faculty/Member Details	Name & Designation	Signature
1	Auditor	Dr. E. Sivasankar Associate Professor Department of CSE, National Institute of Technology Trichy, Trichy	 23/8/2025
2	Head of Department	Dr.J.Vanitha Professor&Head/MCA	 23/8/25
3	IQAC Coordinator	Dr.C.Mallika Associate Professor/ MCA	 23/8/25
4	Faculty 1	Mrs. A.Hema Assistant Professor/ MCA	 23/8/25

5	Faculty 2	Mr. S.Selvaganapathy Assistant Professor/ MCA	 23/8/25
6	Faculty 3	Mrs.S.Visalatchy Assistant Professor/ MCA	 23/8/25
7	Faculty 4	Ms. D. Kamalaveni Assistant Professor/ MCA	 23/8/25
8	Faculty 5	Mr. V. Pragalath Assistant Professor/ MCA	 23/8/25


IQAC Coordinator
23/8/25
Dr.C. MALLIKA
Associate Professor
Department of MCA
E.G.S. Pillay Engineering College
Nagapattinam - 611 002.

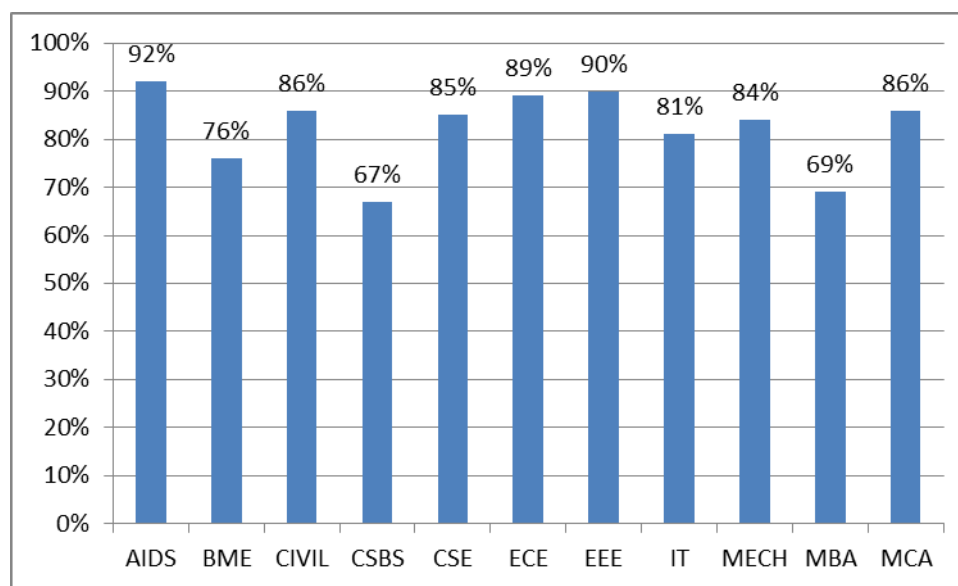

Head of Department
Dr.J. VANITHA
Head of the Department
Department of MCA
E.G.S. Pillay Engineering College
Nagapattinam - 611 002.


Dr. D. DEVARAJAN
Director - IQAC
E.G.S. Pillay Engineering College,
Nagapattinam - 611 001.

6.3.OVERALL PERFORMANCE OF DEPARTMENTS

Figure 4.1 shows the comparison of marks scored by 11 departments. Major aspects of Academic aspects, Students and Faculty related information, Facilities such as Laboratory, classrooms, Assessments, Projects, Co-curricular activities

Over all Attainment: 81%

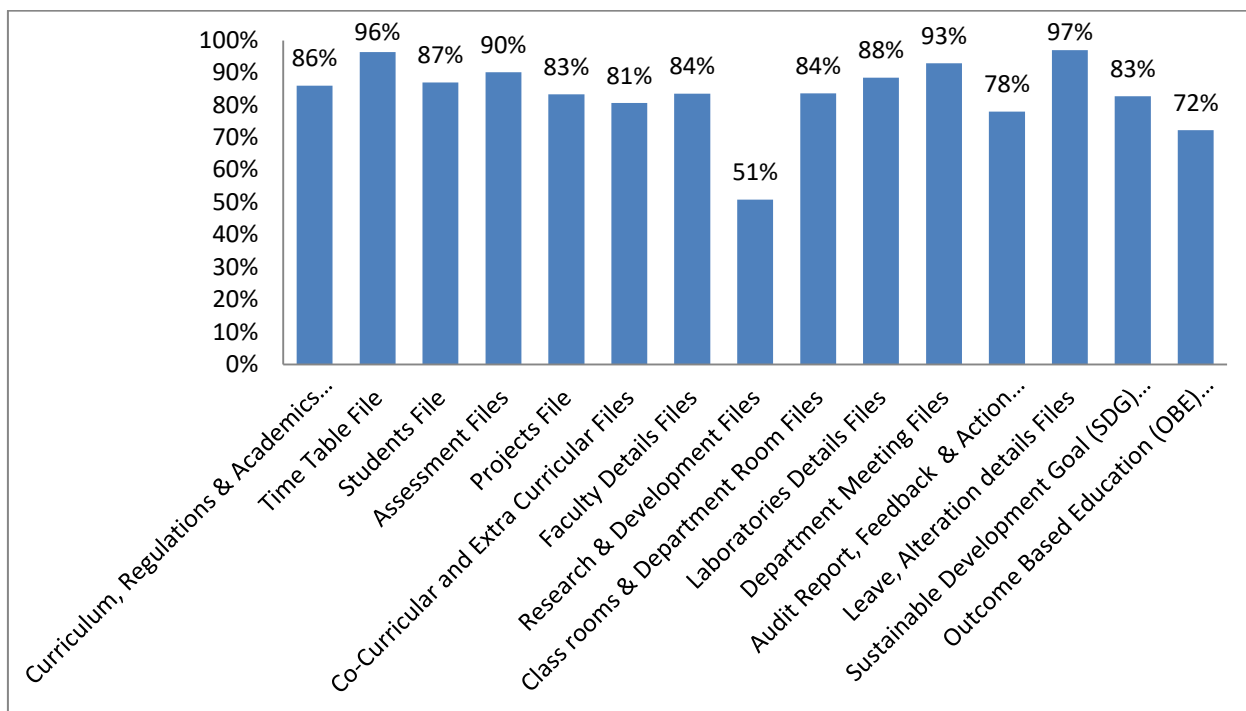


Overall Performance of Departments

6.4. Criteria wise Performance of Departments

Criteria Wise Mark Details														
Sl.no	Criteria no & Title	Max Marks	AIDS	BME	CIVIL	CSBS	CSE	ECE	EEE	IT	MECH	MBA	MCA	Overall
1	Curriculum, Regulations & Academics Files	105	105	80	101	69	105	100	98	80	93	71	92	86%
2	Time Table File	20	20	19	20	19	20	20	20	20	18	20	16	96%
3	Students File	90	90	75	80	65	80	83	90	85	87	48	78	86%
4	Assessment Files	75	75	60	71	68	60	71	75	75	67	62	60	90%
5	Projects File	35	25 (NA-10)	30	35	25	20	31	35	30	32	30	28	83%
6	Co-Curricular and Extra Curricular Files	90	50 (NA-35)	75	79	59	75	79	84	80	75	67	76	80%
7	Faculty Details Files	75	75	60	75	56	60	70	70	55	65	41	62	83%
8	Research & Development Files	60	40	25	46	14	40	28	27	20	30	16	50	51%
9	Class rooms & Department Room Files	20	20	20	20	17	15	20	15	15	16	10	16	84%
10	Laboratories Details Files	60	45	50	60	45	55	58	58	50	53	60	50	84%
11	Department Meeting Files	40	40	40	37	28	35	39	40	40	35	40	35	93%
12	Audit Report, Feedback & Action taken Files	60	30 (NA-20)	45	55	42	50	55	50	55	47	36	50	77%
13	Leave, Alteration details Files	15	15	15	15	15	15	15	15	12	13	15	15	97%
14	Sustainable Development Goal (SDG) details	10	10	8	10	5	6	8	10	8	8	10	8	83%
15	Outcome Based Education (OBE) Details	40	35	25	35	23	31	33	30	25	31	20	30	72%
Total Marks		795	675 (65-NA)	612	689	535	681	710	718	650	670	546	686	82%
Attainment			92%	76%	86%	67%	85%	89%	90%	81%	84%	69%	86%	

NA-Not Applicable



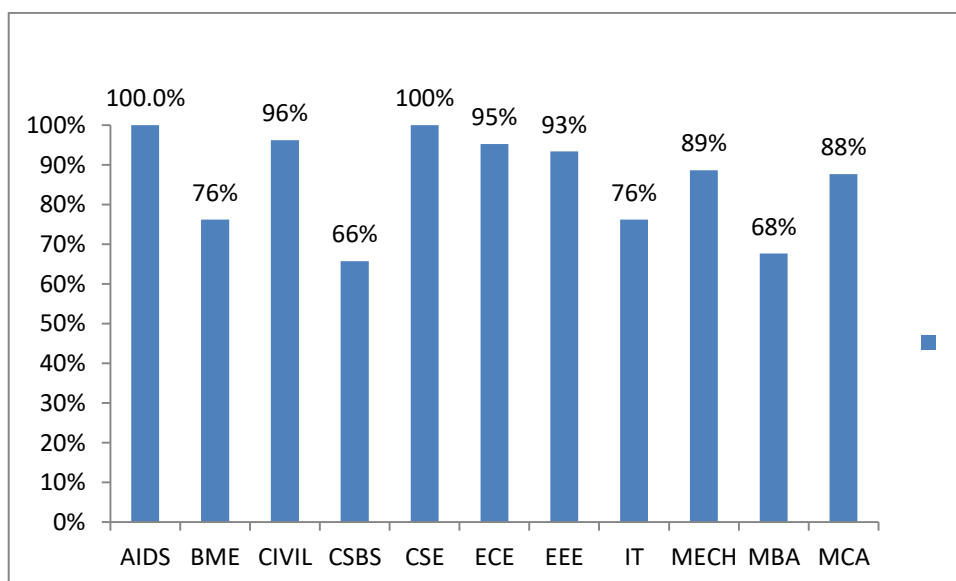
Department Audit Analysis - Criteria Wise

Criteria wise analysis related to the performance of departments are given below. Curriculum, Time table, Students File, Assessment, Projects, Faculty details, Laboratory Meeting file, SDG File, OBE file, Audit file & Leave alteration files (scored above 80%) has been prepared excellent. Research & Development files (scored below 60%) need more attention for better improvement.

6.4.1 Curriculum, Regulations & Academics Files

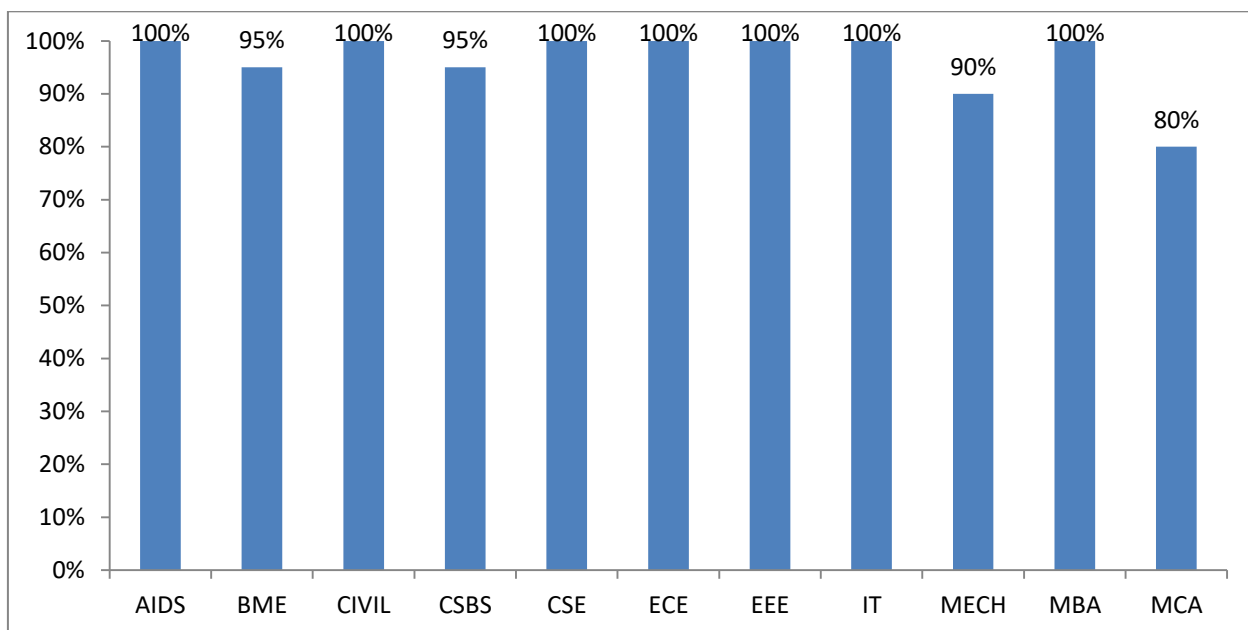
In this Criteria , Following files and Details regarding Regulations R 2019 & R 2023 for UG&PG Curriculum / Syllabus book. It also covers Department Vision and Mission, all Courses COs, PEOs, PSOs with Design Process Mapping, attainment of CO&PO related documents Academic Audit , Academic Calendar, Strategic Plan and Follow up, Budget plan and Power Delegation details were verified. 5 Departments scored above 90% has Excellent file works.

CURRICULUM, REGULATIONS & ACADEMICS FILES



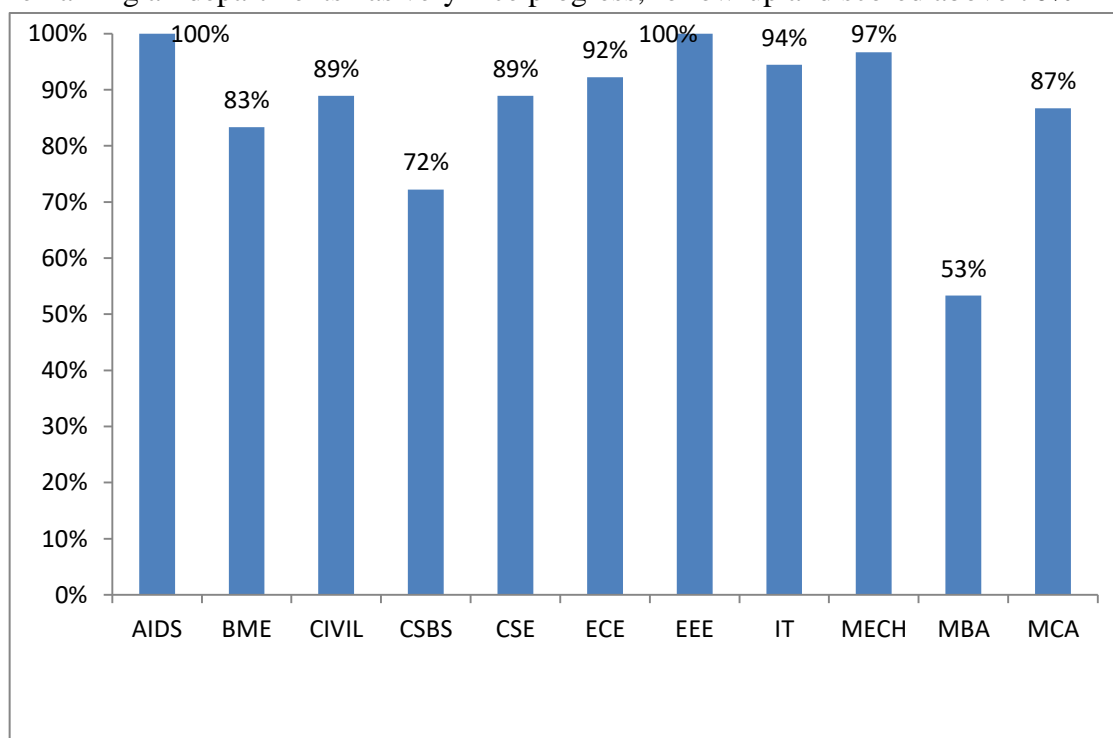
6.4.2 Time Table File

Time table file consists of all Class Master Time Table, Course wise with Lab Practical Time Table and Individual Faculty wise Time Table were verified. All Departments done very good file works(scored above 80%).



6.4.3. Students File

In students file Students Name List with Enrolment details (Admission File),Scholarship, Welfare scheme details, Industrial Training Details, Student Attendance Register, students Benefits register, Self-Learning, Slow Learners/Advanced Learners Follow up File, Students Performance, successful completion Degree received and Success rate details, Academic performance details, Student's Participations in Professional Events and publication details, PG &Ph.D. Student Details, Mentor/Mentee and Peer Mentor System details. Except one Department remaining all departments has very nice progress, follow-up and scored above 70%



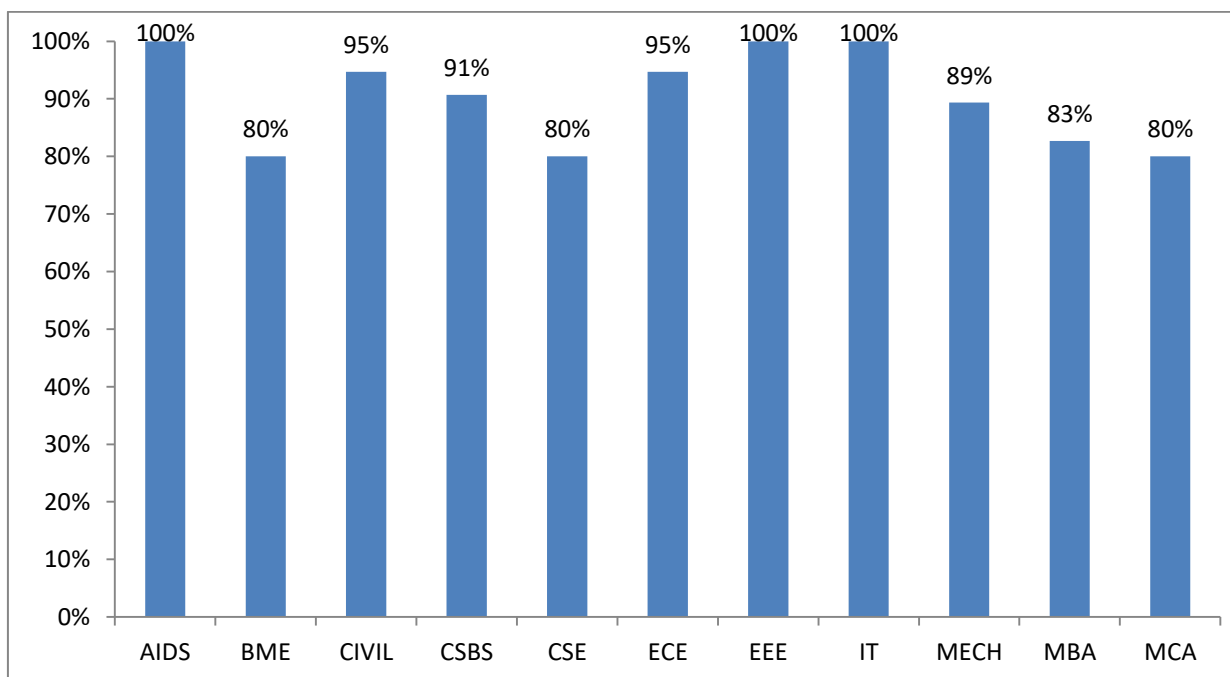
6.4.4. Assessment Files

Internal Examinations

In Assessment aspects ,Internal and External Attendance, Question Paper with Key, Result Analysis and internal Mark allocation, Assignment details
Seminar & Activities details

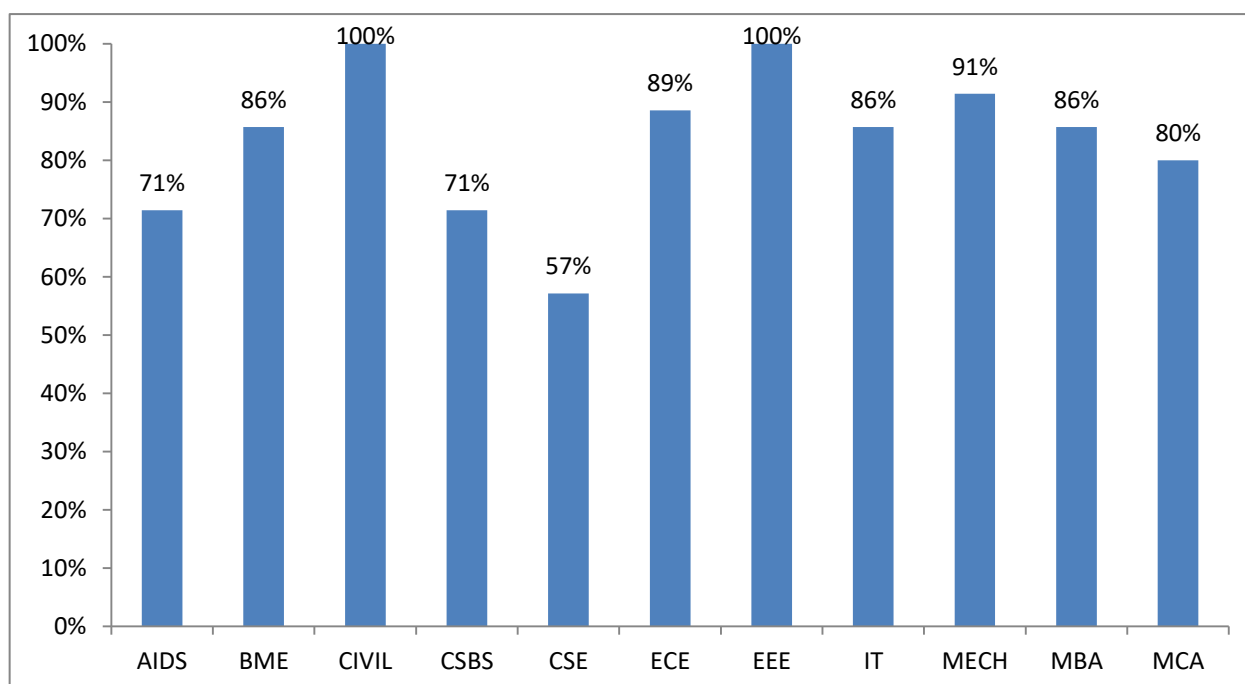
End Semester Examination Files

It consists Attendance details, Question Paper with Key, Result (Course wise / Year wise),Result analysis file (Course wise / Year wise) for last Five years, Particulars of Arrears and students (Course wise / Year wise),Students Samples.
Except one Department remaining all departments has very nice progress, follow-up and scored above 75% .



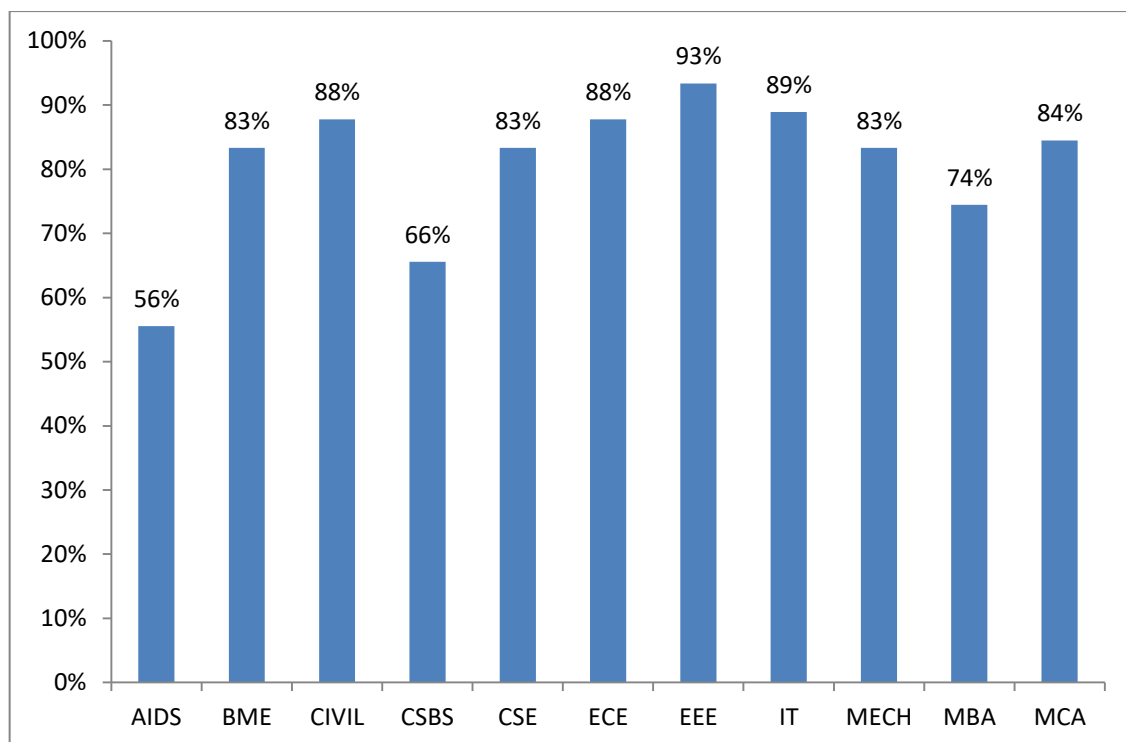
6.4.5. Projects File

It consists Details of Project / Mini Project /Micro Dissertation Review and reports with attainment calculations, List of Project / Dissertation (Course wise / Year wise),In Plant Training / Industrial Visit File Except one Department remaining all departments has very nice progress, follow-up and scored above 70% .



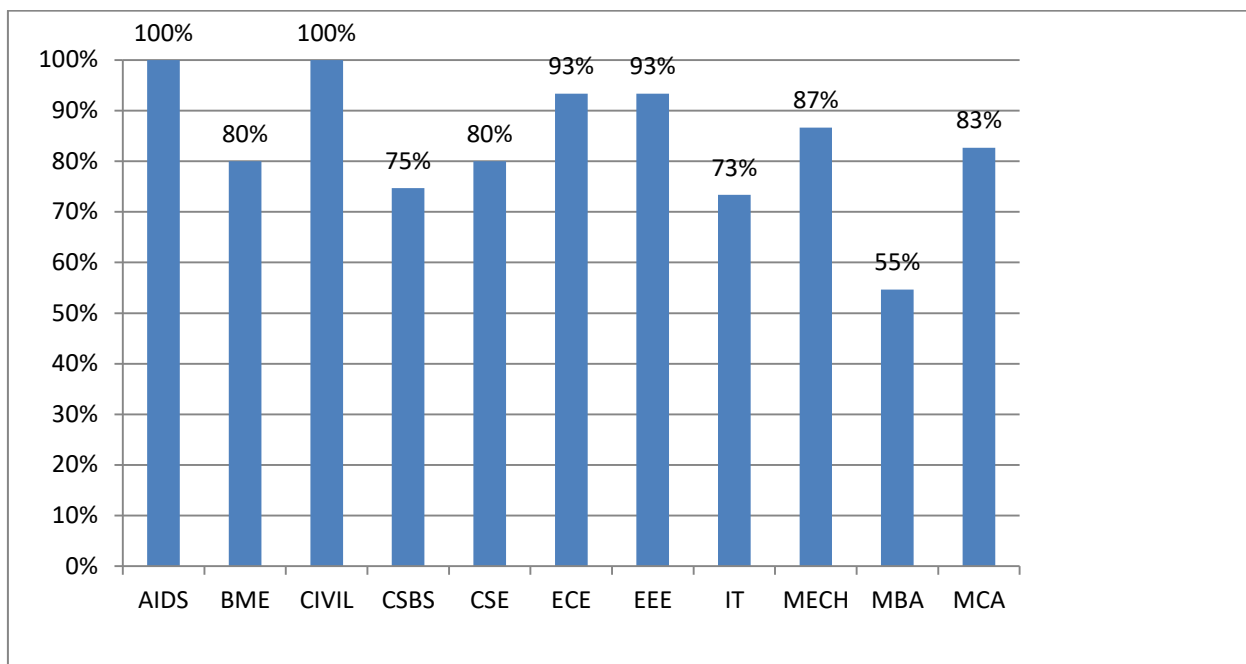
6.4.6. Co-Curricular and Extra Curricular Files

In this category It consists of Placement File-Placement, Higher studies, career development, Competitive exams coaching details, Alumni Association Related File, Student Co-curricular (Professional Society, Symposium, cells, Clubs activities for students and faculty), Student Extra Curricular activities and awards Details (various Committee for Anti ragging, Grievance, NSS, NCC etc), Details about Department association, Professional bodies, Details about Department / College Magazine / Newsletter Published –Last 5 Years Except two Department scored around 60%, remaining all departments has scored above 80% and have very nice progress, follow-up process.



6.4.7 Faculty Details Files

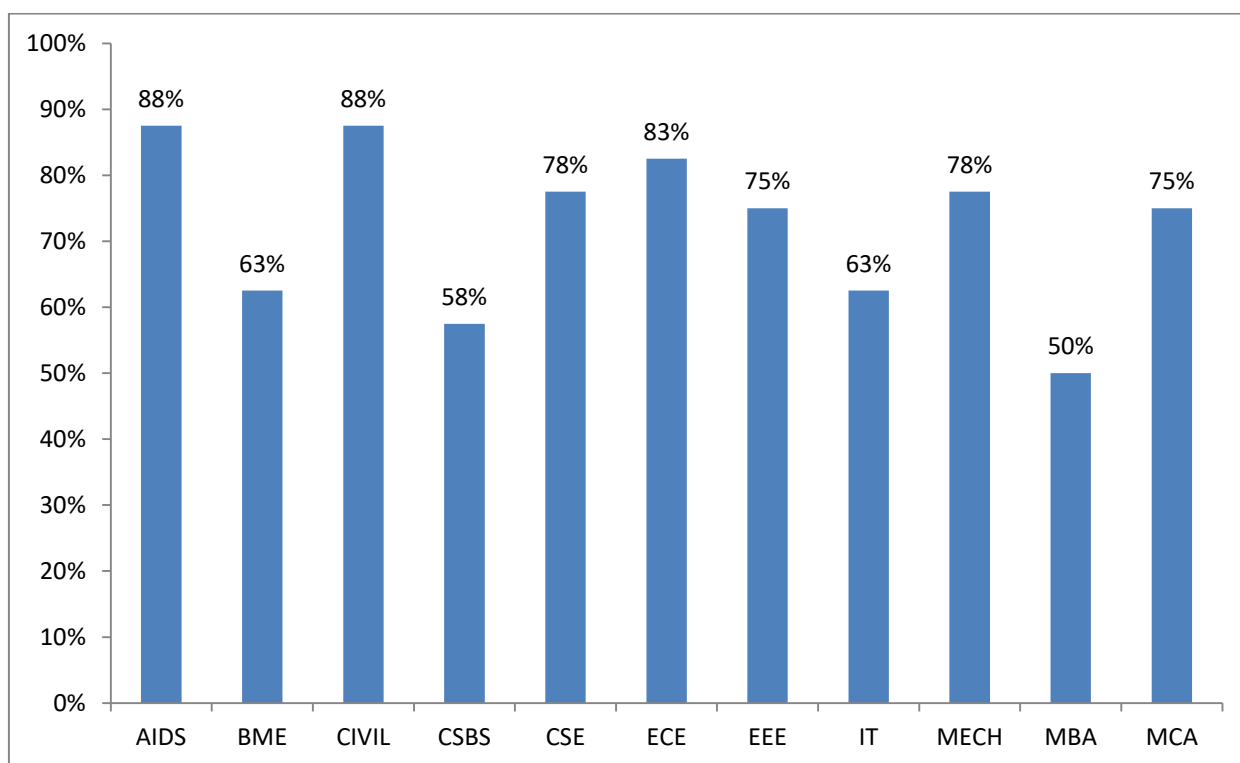
It consists List of Faculty Members, Workload and Lab & Technical man power details, Visiting /Adjunct Faculty members with cadre, Qualification & Its improvement–Last 5 Years, Student faculty ratio Faculty Benefits, Professional Development activities, Industrial and Academic oriented Training Details, Appraisal File, Mentorship, Welfare and Membership details, Faculty Log Book (Subject wise), Contribution for Quality improvement of Teaching Learning and Development of SWAYAM MOOCs and other E-Content Individual Faculty File- Qualification, Experience, Retention, Professional development & Guide ship details Support in Student Innovative Projects Participation and Resource person in STTP,FDP & MOOC details Faculty Internship/Training/Collaboration with Industry,Activity Hours for courses. 7 departments has very nice progress, follow-up and scored above 80%,2 departments scored above 70% and one department need more concentrations.



6.4.8 Research & Development Files

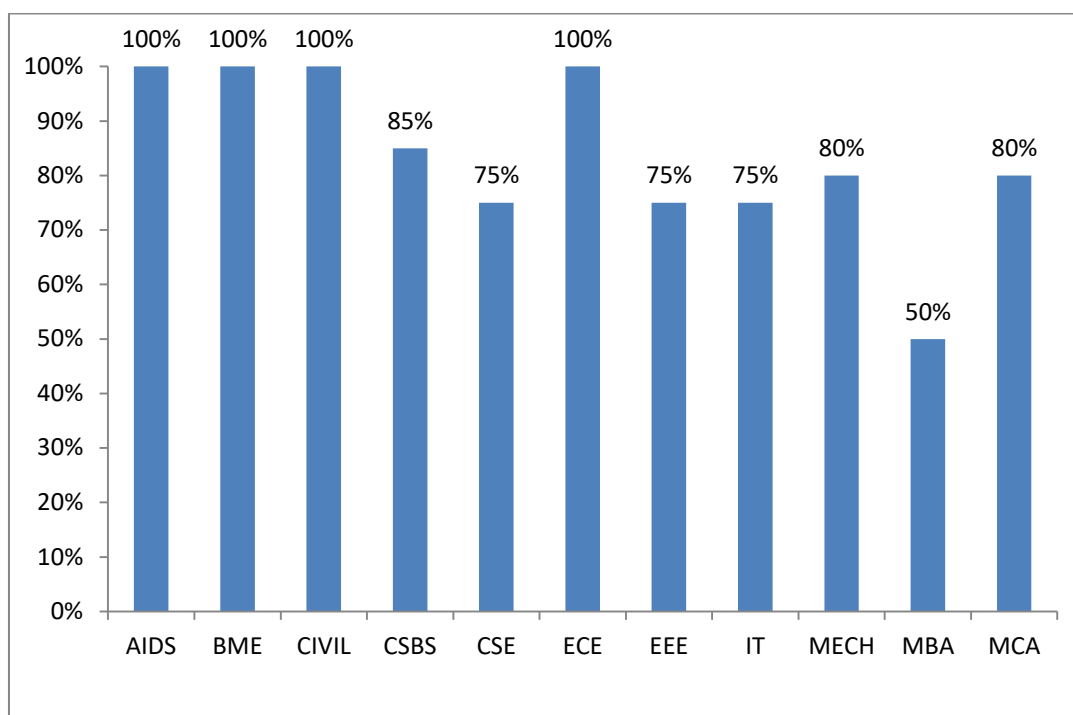
It consists of List of Books, Papers published, Patents published (Index wise Revenue generated, Seed money received, Awards received, collaborative works with outside for Last Five years ,Details of Seminar, Symposium, Conferences ,(National / International), FDP organized by the Department

Details of Sponsored Research Project, Consultancy works, MoUs, Centre of Excellence with Utilisation –Last 5 Years, Working models, and prototypes developed by faculty members. 4 Departments have nice R&D works scored above 65% and 7 Departments scored below 60 % needs more concentration



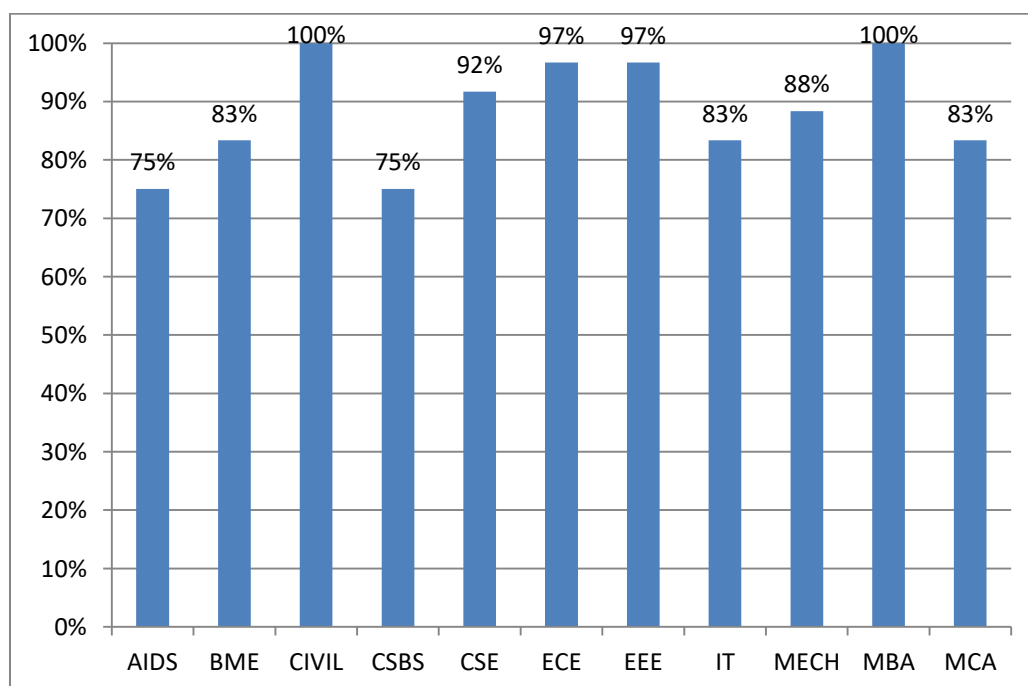
6.4.9 Class rooms & Department Room Files

It consists of Details of classrooms, Smart rooms and seminar halls with ICT-enabled facilities such as smart boards, LMS, Facility for Quality improvement etc, Department Stock & Consumable Register, Department Maintenance Register. 4 departments has very nice progress scored 100% and except one department, remaining departments has scored above 75% have very good process follow-up.



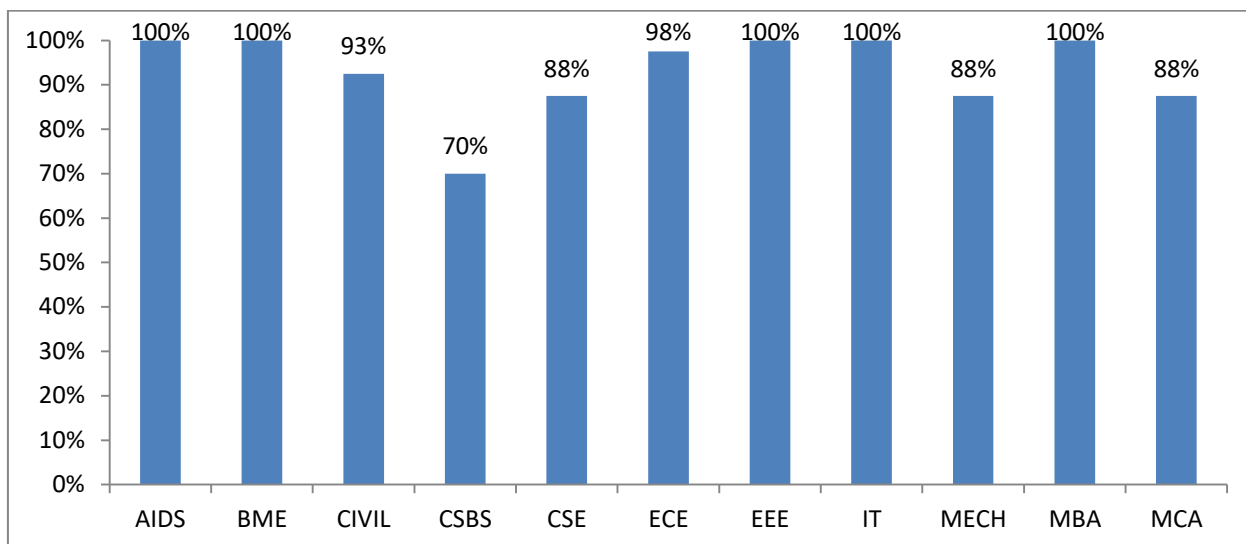
6.4.10 Laboratories Details Files

It consists of List of Laboratories, Industry supported Labs, R&D Excellence & Project Labs/ Experiments (Semester / Year Wise), List of Equipment / Equipment history (Source of purchase, service, Year of Purchase Safety Measures, Lab Maintenance / Breakage Register, Student Batch list for practical (Lab wise / Year wise) Annual Stock Verification report (Lab wise / Department wise), Lab condemned Register with details Lab Consumable and Non consumable Register. 8 Departments scored above 80 % has nice file works and remaining 2 departments scored 75 %.



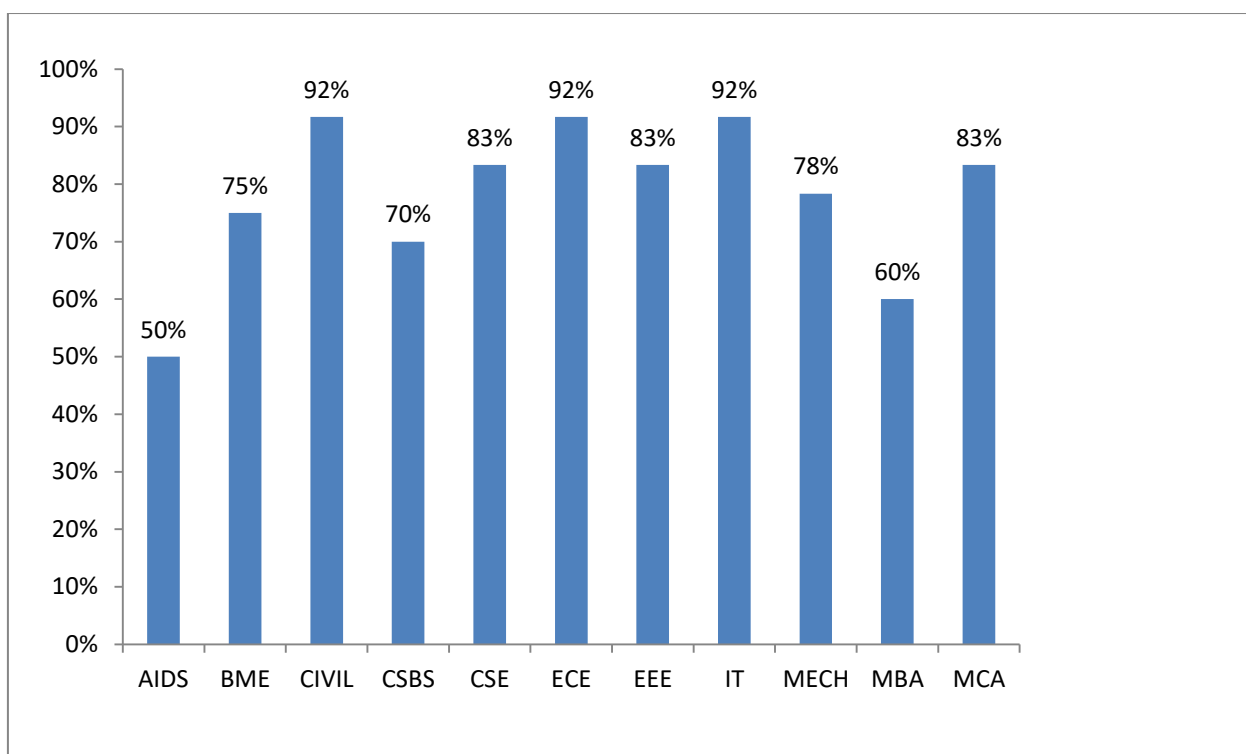
6.4.11 Department Meeting Files

It consists of Department Meeting Circular, Minutes with Action taken, Students Meeting with Action taken Parents Meeting with Action taken, Class Committee File, Monthly report with Action taken .5 Departments scored 100 % has very nice file works, 5 Departments scored above 85%.



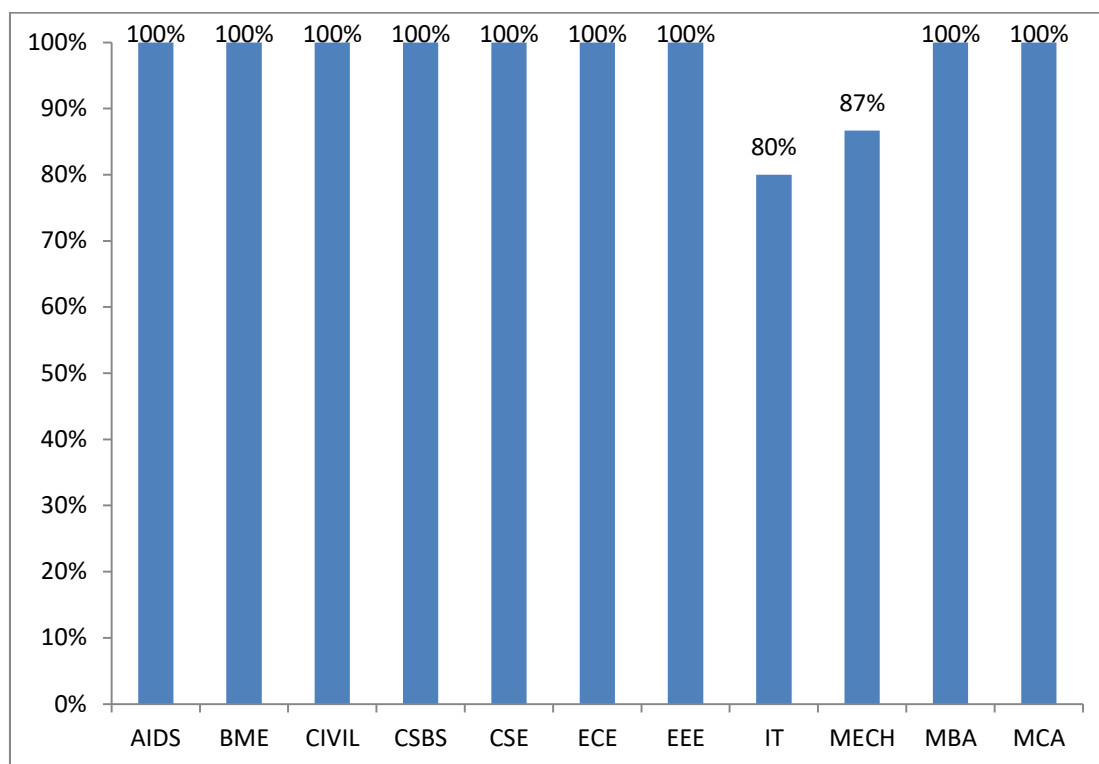
6.4.12. Audit Report, Feedback & Action taken Files

It consists of All Accreditation & Audit (NBA, NAAC & ISO) report with action taken (or) Follow up details Feedback File -Students, Peer, HoD, Parents, Alumni, Employer survey, Teaching Learning process,, Academic facilities, Training and Placement Support , Start-up and Entrepreneurship Activities Facility with action taken details, 8 Departments scored above 75% , 2 departments scored around 60 % and one department scored 52% need more concentration.



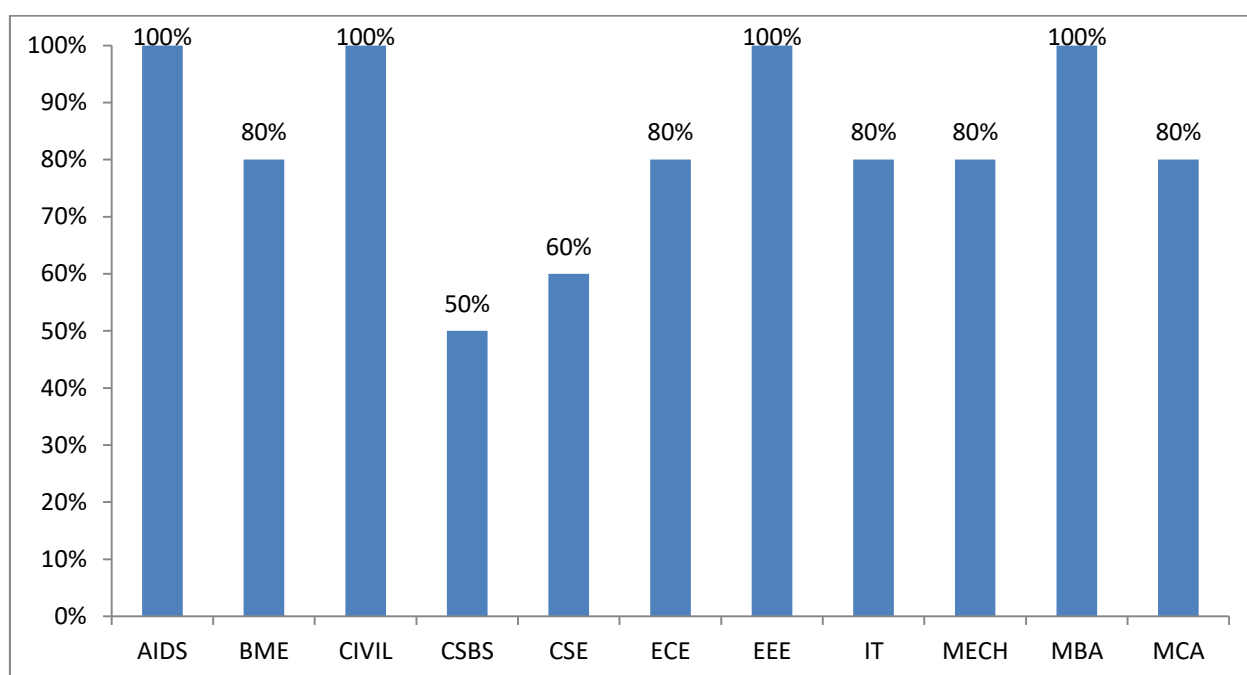
6.4.13 Leave, Alteration details Files

It contains For Students (Course wise / Year wise)-ERP, For Faculty & students – ERP, Staff Movement Register- Academics related works Alterations, 9 Departments scored 100 % and remaining 2 departments scored above 80 %.



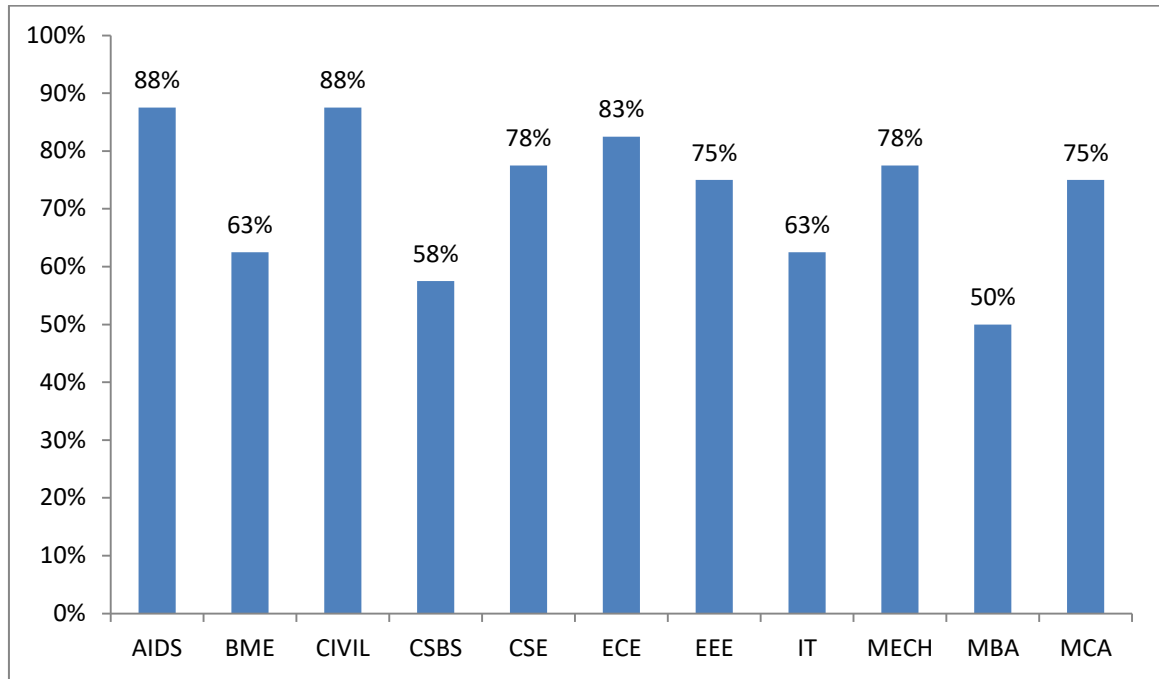
6.4.14. Sustainable Development Goal (SDG) details

It has List of Activities conducted, Evidence of Addressing Sustainable Development Goals. 4 Departments scored 100 %, 5 departments scored 80 % and 2 departments scored around 50% need more concentration.



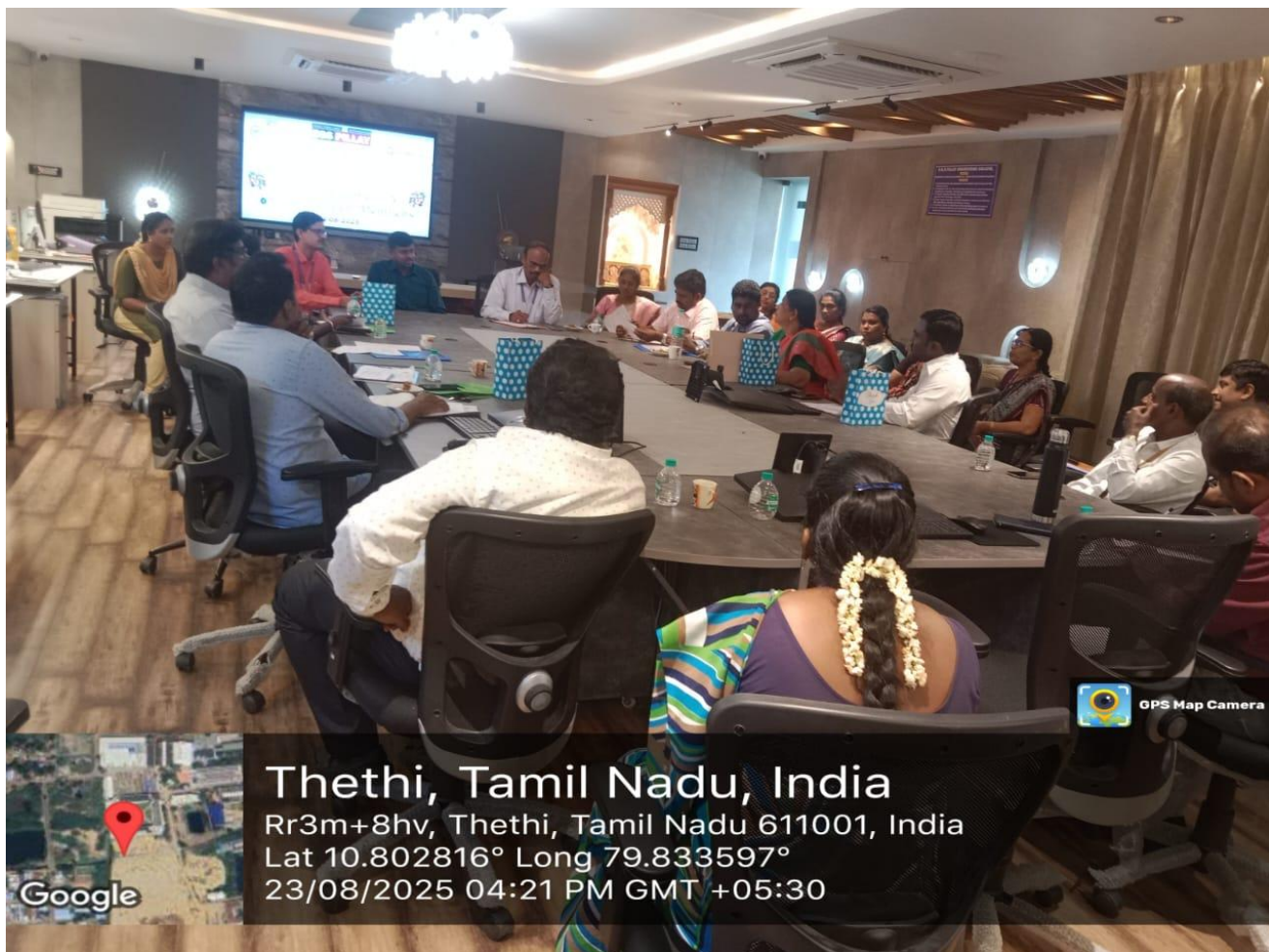
6.4.15. Outcome Based Education (OBE) Details

In OBE Quality of Teaching & Learning processes, Case Studies and Real-Life Examples SWAYAM/NPTEL/MOOC/Self Learning, Solving Complex Engineering Problems Incorporating Sustainability Goals, Enhancing Industry Institute Partnerships. 7 Departments scored above 75 % and 8 Departments scored above 50 % and remaining 4 departments scored around 50% needs more concentration.



7. Exit Meeting

After Audit process, Exit Meeting was held with Auditors, High level committee members and Heads to share feedback and suggestions for improvement. Following summary points and remarks were given to department for Development and progress.



8.SUMMARY & CONCLUDING REMARKS

8.1.SUMMARY

As a part of enhancing the Quality of teaching learning process of the departments, External Audit was conducted for verifications of Departmental, Faculty Members & Students activities for 2024-2025. The IQAC team formulated the criteria for the audit of the departments with 15 Criterias.

Academic audit team was nominated as given in table 3.1. Instructions were given to the auditors regarding evaluation scheme and the guidelines for auditing the files related to department activities. The audit was conducted in the third week of August 2025.

8.2.CONCLUDING REMARKS

- The IQAC has taken an initiative to audit the Department activities and files for Academic year 2024-2025. It is observed that most of the records with evidences are maintained properly.
- Project based Learning and Training activities should be promoted seriously.
- More no.of Internships and In-plant training should be concentrated.
- Workload may be allotted taking additional administrative responsibilities into consideration those who are willing to take responsibilities.
- Course assessment plans prepared at the beginning of the semester should be verified by the HLC team.
- CO attainment calculation to be done appropriately and verified with the mark statements.
- Course files can be made in soft copies and it should be uploaded in the ERP so that administrators can monitor at any time.
- Paper publication in reputed indexed journals to be concentrated
- Conduct of certificate courses should be concentrated.
- Departments can arrange for workshops on innovative tools in teaching learning.
- Use of LMS for assessments should be carried out
- HODs must periodically review the classes conducted by the faculty.
- List of experiments with rubrics should be available and students should be made aware of the same.
- New experiments and design projects should be given to the students.
- Department can collect the course files of all the faculty and keep it ready for future reference.
- Improvement, Suggestions are required in the following areas

- Entrepreneurship activities
- MOUs & Utilization
- Funded, Consultancy & Students Projects
- Patents
- Product Development
- Revenue generation
- Faculty Development Activities
- Students Projects
- Placements Improvement
- Teaching Quality Improvement
- Student Development Activities (Co-curricular and Extra Curricular activities)
- Audit reports & action taken
- Course related activities & Follow up
- More no.of sponsored FDPs
- Startup activities
- Faculty Member's Higher studies

Suggestions to improve the shortfalls (scored below 80%) have been provided for all criteria in the report. It has been observed that out of 11 departments audited, the maximum performance is 92% and the minimum is 59%. 2 departments have scored above 90%, 7 departments have above 70% and 2 departments scored below 70%.

This shows that every department has to take remedial actions for improving their quality to attain around 85% in the forthcoming semester.