



# Cornell Law School

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**November 14, 2024**

Diane Turo, Assistant Deputy Counsel  
FOIL Officer  
Office of Court Administration  
Agency Building 4 ESP, Suite 2001, 20th Fl  
Albany, NY 12223  
[REDACTED]

**VIA E-mail**

***Re: Freedom of Information Law Request***

Dear Diane Turo:

Pursuant to the New York Freedom of Information Law, we hereby request records sufficient to identify the following:

1. All judges who have been designated as Acting Supreme Court Justices (ASCJ) starting from January 1, 2010, to the time the request is fulfilled. To the extent the list in this Request is not located elsewhere, we request that the Office of Court Administration produce the name, title and salary of each Acting Supreme Court Justice located in copies of payroll records, which are required to be maintained under FOIL for the time period from January 1, 2010 to the present. We also request the data dictionary for the payroll database.
2. For each judge identified in Request No. 1, please provide records sufficient to identify:
  - a. The date of hire of each judge
  - b. The specific years since 2010 in which each judge was designated as ASCJ.
  - c. All dates when each judge was redesignated as ASCJ.
  - d. All dates when any judge was denied redesignation as ASCJ.
  - e. Any organizations outside of the court system that were contacted for information about these judges during the consideration of their designation or redesignation as ASCJ.



- f. The names of the members of the Panel, pursuant to 22 NYCRR 121.2(a), who selected each judge as ASCJ.
3. Any and all guidelines, rules, criteria, or policies used in the process of evaluating and deciding on ASCJ designations and redesignations.
4. Any internal memos, reports, or communications made pursuant to 22 NYCRR 121.2(b) (with personal identifying information redacted where necessary) from January 1, 2010, to the present.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes. Disclosure of the information is in the public interest, and we therefore request that any fees charged for fulfilling the request be waived. Please provide all of the requested records to us via email at [REDACTED], [REDACTED], and [REDACTED]. If a portion of the records cannot be emailed, please advise us of the available methods to obtain access to the remaining records.

If some of the requested records are located before others, please produce on a rolling basis.

If for any reason any portion of the request is denied, please inform us of the reasons for the denial in writing and provide the name, address, and email address of the person or body to whom an appeal should be directed. Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within five business days, as the statute requires.

Sincerely,

**CORNELL LAW SCHOOL  
FIRST AMENDMENT CLINIC**

By: /s/ Heather E. Murray

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*Counsel for Scrutinize and Janon Fisher*