



SUBJECT: MEDIA AND INFORMATION LITERACY

TOPIC: Legal, Ethical, and Societal Issues in Media and Information

Netiquette, Virtual self

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GRADE: 12

SEMESTER: FIRST

WEEK:8

Quest

- demonstrates proper conduct and behavior online (netiquette, virtual self); **MIL11/12LESI-IIIg-18**
- explains actions to promote ethical use of media and information; **MIL11/12LESI-IIIg22**

Mission 1: Multiple Choice

Directions: Choose the appropriate answer. Encircle the letter of your choice.

1. What do you called the electronic exchange of information?
a. digital communication c. digital access
b. digital commerce d. digital literacy
2. ALL EXCEPT one are not elements of digital citizenship.
a. digital communication c. digital footprint
b. digital law d. digital access
3. It is a combination of "net" form internet and etiquette.
a. digital c. internet
b. etiquette d. netiquette
4. Which of the following is the ways on how to protect digital self?
a. look in the mirror c. master your password
b. ditch touch id d. all of the above
5. The quality of habits, actions, and consumption patterns that impact the ecology of digital content and communication.
a. digital citizenship c. digital footprint
b. digital law d. digital access
6. Which elements of digital citizenship that is electronic precautions to guarantee safely?
a. digital citizenship c. digital etiquette
b. digital security d. digital access
7. Which elements of digital citizenship that is full electronic participation in society?
a. digital literacy c. digital law
b. digital access d. digital security
8. A human characteristics or person with in avatar most likely in compute games, videos or any computer related activities.
a. virtual self c. digital law
b. digital footprint d. digital citizenship
9. Which of the following are rules of netiquette for online discussion boards.
a. stay on topic. don't post irrelevant links, comments, thoughts, or picto
b. don't type all caps! if you do it will look like you are screaming

- c. check the most recent comments before you reply to an older comment
 - d. all of the above
10. It refers to those requirements and freedoms extended to everyone in a digital world.
- a. digital health and wellness
 - b. digital access
 - c. digital law
 - d. digital security

Mission 2: Interpret the Image

Directions: Observe the picture. Share your answer to the class.



Image credit: [picture about netiquette example - Bing images](#)

What is Netiquette?

Is a combination of ‘net’ (from internet) and etiquette? “Just like etiquette is a code of polite behavior on the internet. This includes several aspects of the Internet, such as email, social media, online chat, web forums, website comments, multiplayer gaming, and other online communication. Source: [What is Netiquette? A Guide to Online Ethics and Etiquette | Webroot](#)

Examples of Netiquette

NO YELLING, PLEASE

There’s a time and a place for everything – BUT IN MOST SITUATIONS TYPING ALL CAPS IS INAPPRORiate

Sarcasm can (and will) backfire

Sarcasm has been the source of plenty of misguided arguments online, as it can be incredibly difficult to understand the commenter s intent. What may seem like an obvious joke to you could come across as off- putting or rude to those who don’t know you personally.

Attempt to find your answer

Attempt to find your own answer to any other questions on your own using a search engine like Google or Bing. Relatively simple questions can usually be answered within seconds- which saves everyone time. If your questions remain unanswered after a bit of effort, feel free to bring them up with your instructor.

Stop.....grammar time!

Always try to use proper punctuation, spelling, and grammar.

Don't get cute with text colors

Stick to the basic black text color- if you need to emphasize something in your sentence use bold or italicized words. This will help ensure everyone can easily read your message without acquiring a headache.

Brevity rules

Keep email messages short and to the point.

Read first

Take some time to read through each of the previous discussion post responses before writing your own response.

15 Rules of Netiquette for online Discussion Boards

1. Before posting your question to a discussion board, check if anyone has asked it already and received a reply.
2. Stay on topic. Don't post irrelevant links, comments, thoughts or pictures.
3. Don't type in ALL CAPS! If you do it will look like you are screaming.
4. Don't write anything that sounds angry or sarcastic even as a joke, because without hearing your tone of voice, your peers might not realize you're joking.
5. Always remember to say "please" and "thank you" when soliciting help from your classmates.
6. The opinion of your classmates. If you feel the need to disagree, do so respectfully and acknowledge the valid points in your classmate's argument.
7. If you reply to a question from a classmate, make sure your answer is accurate!
8. If you ask questions, many people respond. Summarize all answers and post that summary to benefit your whole class.
9. Be brief. If you write a long dissertation in response to a simple question, it's unlikely that anyone will spend the time to read through it all.
10. Don't badmouth others or call them stupid. You may disagree with their ideas but don't mock the person.
11. If you refer to something your classmate said earlier in the discussion, quote just a few key lines from their post so that others won't have to go back and figure out which post you're referring to.
12. Before asking a question, check the class FAQs or search the Internet to see if the answer is obvious or easy to find.
13. Check the most recent comments before you reply to an older comment.
14. Be forgiving. If your classmate makes a mistake, don't badger him or her for it. Just let it go.
15. Run a spelling and grammar check before posting anything to the discussion board.

[15 Essential Netiquette Guidelines to Share with Your Students | Educational Technology and Mobile Learning \(educatorstechnology.com\)](https://educatorstechnology.com/15-Essential-Netiquette-Guidelines-to-Share-with-Your-Students/)

What is virtual self?

Means a human characteristics or person with in avatar most likely in computer games, videos or any computer related activities.

Digital identity or assumed identity in the virtual world.

How to protect Digital Self

Look in the mirror

Start your security assessment. Ask yourself what you want to protect and from whom, and estimate the like hood that the specific parties would compromise your data.

Master your password

The actual password manager generates, stores, and updates all your passwords with a button press. The actual passwords are encrypted and accessible solely by you, but the system is only as good as your master password.

Ditch touch ID

It's a neat way to quickly unlock your phone, but your fingerprint sensor is also one of the easier ways for someone to access your device.

Avoid cookies

Cookies are small bits of code that are temporarily installed on your computer when you visit a website. Even after you close your browser, cookies continue to track information. This is your new mantra: Flush the cache, delete the cookies, protect your privacy.

Browse safely

To surf the web is to publicly share your browsing activity with online data collectors.

Know thy settings

You won't believe what Google knows about you. Seriously. Personal information, search logs, browsing habits, locations—all of it stored and used for ad targeting, unless you know how to navigate your privacy settings.

Go Virtual

Virtual private networks can be useful for maintaining browser secrecy, but not all can be trusted. Do your research and only choose a VPN service that doesn't keep activity logs, like [CactusVPN](#) or [F-Secure Freedome](#). If you possess the requisite coding skills, build your own fully private, cloud-based VPN server using free software packages like Algo and Streisand.

Digital Footprint

One's unique set of digital activities, actions, and communications that leave a data trace on the internet or on a computer or other digital device and can identify the particular user or device:

- ✓ One's overall impact, impression, or effect as manifested on the internet.

Digital Citizenship

The quality of habits, actions, and consumption patterns that impact the ecology of digital content and communities.

Norms of appropriate, responsible behavior with regard to technology use.

Elements of Digital Citizenship

- Digital Access- full electronic participation in society.
- Digital Commerce-is the electronic buying and selling of goods and focuses on the tools and safeguards in place to assist those buying, selling, banking, or using money in any way in the digital space.
- Digital Communication-is the electronic exchange of information.
- Digital Literacy-is the ability to use information and communication technologies to find, evaluate, create, and communicate information, requiring both cognitive and technical skills.
- Digital Etiquette--refers to electronic standards of conduct or produces and has to do with the process of thinking about the others when using digital devices.
- Digital Law--refers to the electronic responsibility for actions and deeds and has to do with the creation of rules and policy that address issues related to the online world.
- Digital Rights and Responsibilities-are those requirements and freedoms extended to everyone in a digital word.
- Digital Health and wellness-refers to the physical and psychological well-being in a digital word.
- Digital Security-is the electronic precautions to guarantee safety.

Source: [How to Be a Responsible Digital Citizen - wikiHow](#)

All Good Digital Citizens:

- Protect private information for themselves and others.
- Stay safe online
- Balance the time they spend online and using media
- Carefully manage their Digital Footprint
- Respect copyright and intellectual Property
- Stand up to cyber bullying when they see it happening
- Respect themselves and others

Mission 3: Essay-peasy

Instructions: Research what “Netiquette” is all about and how you can address inappropriate behavior online. Write your answer in the space provided.

Mission 4: Share your Ideas!

Directions: Make your own 5 ways on how to be a responsible digital citizen.



References:

- [What is Netiquette? A Guide to Online Ethics and Etiquette | Webroot](#)
- Media and Information Literacy Curriculum Guide
- PEAC “ 2019 Summer In –Service Training (INSET) for Senior High School Teachers page61-63
- 15 Essential Netiquette Guidelines to Share with Your Students | Educational Technology and Mobile Learning (educatorstechnology.com
- [Issues in Ethics: Ethical Use of Social Media \(asha.org\)](#)

“The goal of education is the advancement of knowledge and the dissemination of truth”.

John Fitzgerald Kennedy

Good Luck! God Bless!